



ADDENDUM No. 1
FEBRUARY 17, 2022

Solicitation Title: Sponsorship and Marketing Consultant Services

Solicitation No.: RFP 20-21-22 **Due Date:** FRIDAY, MARCH 4, 2022
BY NO LATER THAN 3:30 PM

ATTENTION ALL POTENTIAL BIDDERS:

- SHOULD Addendum:** Information included in this Addendum is for clarification purposes. This Addendum SHOULD be acknowledged by checking the box indicated on the City's Contract Form A-5, Acknowledgement of Addendum(s), and submitted as part of your Proposal.

Request for Information Questions/Clarification:

- Q.1** "Whether companies from Outside Canada can apply for this? (like, from India or USA)?"
A.1 There are no provisions that prohibit an outside vendor from another country but they must be able to meet the requirements to do business in the State of Florida.
- Q.2** "Whether we need to come over there for meetings."
A.2 Some meetings can be held virtually but for this type of Solicitation, vendors will have to be in attendance personally at City meetings and events at the sole cost of the vendor.
- Q.3** "Can we perform the tasks (related to RFP) outside Canada? (like, from India or USA)."
A.3 Some tasks can be performed virtually but will require the vendor to be in attendance personally at City meetings and events at the sole cost of the vendor.
- Q.4** "Can we submit the proposals via email?"
A.4 All proposals shall be submitted in a sealed envelope by the deadline indicated on the cover page of the Solicitation. The City will not accept or consider proposals submitted via email.

For any other questions, clarification can be found in the specifications.
All other terms, conditions and specifications remain unchanged for this solicitation.

End of Addendum