



# HALLOWEEN HAUNTED TRAILS AND KIDS FUN ZONE

## ENCHANTED FOREST

ELAINE GORDON PARK

1725 NE 135 Street,

North Miami, FL 33181

Friday, October 30, 2015

7-11 pm

# NorthMiamiFL.gov/Celebrate

PLEASE DESCRIBE YOUR GROUP AND PROVIDE A MENU AND/OR LISTING WITH PRICES OF FOOD AND/OR SERVICES:

Food: \_\_\_\_\_

Education: \_\_\_\_\_

Craft: \_\_\_\_\_

Other: \_\_\_\_\_

**\*\*ALL Beverages must be sold at a standard price: \$1 Bottled Water \$2 Soft Drinks**

Vendor or Business Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Contact Information: Work: \_\_\_\_\_ Cellular: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Business Website: \_\_\_\_\_

**PLEASE PROVIDE A COPY OF YOUR GOVERNMENT ISSUED BUSINESS LICENSE WITH YOUR APPLICATION.**

### EVENT INFORMATION

ALL APPLICATIONS AND PAYMENTS MUST BE RECEIVED NO LATER THAN THE FOLLOWING DATES:

Deadline to submit application: Thursday, October 22, 2015

EVENT DAY: Friday, October 30 from 7:00 to 11:00 PM

Enchanted Forest Park

1725 NE 135 Street, North Miami FL 33161

Setup Completed by 5:00pm

Fee: \$100.00 (non-refundable)

#### Guidelines:

Checks or Money Orders should be made payable to the City of North Miami.

- a) All vendor menu items are subject to approval. There are two main vendor areas at this event (EAST and WEST).
- b) You must be self-sufficient and provide your own tent, (10 x 10 only), table, chairs, extension cords, lighting, visible pricing for the public. Should you need electrical, we ask that you provide your own generator- pre-approval is required for generator placement. Please submit a listing of any cooking equipment you will be utilizing.
- c) Vendors must clean-up their area and dispose of their trash after event.
- d) All drinks must be a standard price for all vendors. ( \$1 for water and sodas)
- e) All vendor set up must be completed according to the timeline above.
- f) We ask that you sign up early. We will allow two similar food vendors at the event to be placed on separate (EAST and WEST) locations of the event.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Please direct your questions to Andrea A. Ramos at aramos@northmiamifl.gov or 305-895-9840 x 12227\*\***

**\*\*E-mail preferred method of communication\*\***

**Return to:** City of North Miami Parks and Recreation Department - Special Events

**12300 NE 8th Avenue, North Miami, FL 33161**

**E-mail to:** Andrea A. Ramos, Special Events Leader, 305-895-9840 x 12220 or **aramos@northmiamifl.gov**

**Fax to:** 305-892-8639, Attn.: Andrea A. Ramos, Special Events Division

Visit [www.northmiamifl.gov/parks](http://www.northmiamifl.gov/parks) today for the City's programs and special events.

