

**Downtown Action Plan Advisory Committee (DAPAC)**

**Meeting 30 Minutes**

**Friday, May 11, 2018 1:30 pm – 3:30 pm**

**North Miami Police Department Community Room**

	<b>Name</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
1	Jason James Chair	X		
2	Max Wolfe Sturman	X		
3	Stuart Grant	X		
4	Michael Resnick		X	
5	Ismare Monreal		X	
6	Steven Krams			X
7	Rebecca Pelham	X		
8	Dave Burney	X		

**1. Call to Order**

- Opening remarks by Jason James, Chair, at 1:40 pm.

**2. Roll Call**

- *Brittni Duria, Senior Planning Technician & Board Secretary*

**3. Approval of Minutes**

- *None*

**4. Discussion Items**

- ***Liberty Gardens Park by Kent Walia, Planner***
  - *The park was intended as a transition from the parking lot to the commercial corridor.*
  - *Has not been maintained over time.*
  - *Listed as a capital improvement project in both the Downtown Action Plan and Downtown Concept Plan.*
    - i. Hardscape, landscape and lighting***
  - *Mural: call for ideas with MOCA*
    - i. CRA mural campaign, outside artists***
    - ii. Murals or panels, leave open for options***
      - *Recommendation for painting on*
  - *Options for sculptures, not just murals as art features*
    - i. Leave placement up to the artist***
    - ii. Liability insurance of artist***
  - *Florida friendly or native landscaping*
    - i. Landscaping should be done either really high or really low for safety precautions***
    - ii. CRA for maintenance***
  - *DAPAC requests for final plans*
  - *Partially funded, remaining funding will be determined after bids*
- ***Irons Manor Fountain by Kent Walia, Planner***
  - *Partially funded like Liberty Gardens Park*
  - *DAPAC should email thank you*
    - i. Mayor donating \$80,000***
    - ii. Carol Keys donating \$25,000***

- **Update on DAPAC from City Council meeting by Sam Blatt, Economic Development Manager**
  - The Chair, Jason James and Max Wolfe Sturman showed up to the City Council meeting in which the appointments were made
  - Opportunity to revive the downtown area
  - Let the City Council know that they are active and have a great purpose
  - Request documents for the six (6) remaining capital improvement projects to advocate
    - i. Main purpose of the DAPAC is advocacy
  - Request new breweries to do presentations
  - Community activation and involvement
  - Reactivate the DAPAC webpage
    - i. Vote to update webpage and include biographies and headshots
      - Motioned by the Chair
      - Seconded by Max Wolfe Sturman
  - Request to get update on NE 125<sup>th</sup> Street renovation with John O'Brien, Transportation Manager
  - Lian to send Complete Streets webinar notes to the DAPAC
- **Update on farmer's market grant by Lian Plass, Sustainability Administrator**
  - Last record of the City's farmers market budget was 2010
  - Email FDAC handout
  - Supplemental funding can be found, including from Council members (Galvin/Keys)
  - Get a plan together
    - i. Suggestion: NoMi Downtown Day, combine with other city events, volunteer opportunities
  - Partnerships would have to begin now and kept updated with the City
  - Farmers market subcommittee: Rachel Pelham, Michael Resnick, Lian Plass
    - i. Motioned by the Chair
    - ii. Seconded by Max Wolfe Sturman
  - Launch of famers market: October or Thanksgiving, combine with Turkey Giveaway

## 5. Election of Officers

- Election of Chair: Jason James
  - i. Motioned by Max Wolfe Sturman
  - ii. Seconded by Rachel Pelham
- Election of Vice Chair: Rachel Pelham
  - i. Motioned by Max Wolfe Sturman
  - ii. Seconded by Jason James

## 6. Appointment of Annual Report Sub-committee

- Review annual report
  - Received quote from Ms. Suzanne Isa, approximately \$350-\$450 for layout
- Appointment of sub-committee members
  - Sub-committee: Stuart Grant, Max Wolfe Sturman and the Chair
    - i. Motioned by the Chair
    - ii. Seconded by Rachel Pelham
  - Social media: webpage, Facebook, DAPAC email

## 7. Closing Remarks

- Meeting adjourned at 3:15 pm.

## 8. Next Scheduled Meeting: June 8, 2018. (Location: Police Department Community Room).

- Brittni Duria will send an outlook invitation to all members and staff.

Staff Attended:

*Tanya Wilson-Sejour, Planning Zoning & Development Director  
Sam Blatt, Economic Development Manager  
Brittini Duria, Senior Planning Technician  
Kent Walia, Planner  
Lian Plass, Sustainability Administrator*

*Others attended:  
Hector Medina, Resident*

*Minutes prepared by: Brittini Duria, Board Secretary*

*Online Resource: All agendas, minutes and reports are available online at  
<http://northmiamifl.gov/Departments/cpd/nomidowntown.aspx>*