



Attachment "G"

Sample Quote Exercise Form



SAMPLE INVITATION TO QUOTE

City of North Miami
Purchasing Department
776 NE 125th Street Room 303
North Miami, Florida 33161

**THIS IS NOT
AN ORDER**

QUOTATION NO.: RFQ 15-17-18 (SAMPLE ITQ Exercise - 2018)

TITLE: Disaster Debris Removal and Disposal Services

DUE DATE: _____

TIME: _____ PM

CONTACT PERSON: Heylicken Espinoza, Purchasing Agent

PHONE: (305) 895.9886

E-MAIL: purchasing@northmiamifl.gov

QUOTES SHOULD BE SUBMITTED TO:

City of North Miami
Purchasing Department
776 NE 125 ST – 3rd Floor
Room 303
North Miami, FL 33161

Or via e-mail to: purchasing@northmiamifl.gov

METHOD OF AWARD: All prequalified Vendors under RFQ 15-17-18 are hereby invited to participate in spot market quotes for removing emergency debris from the area(s) identified by the City through the issuance of this Invitation to Quote. All quotes received during this exercise must be accompanied by a bid bond in the amount of 5% of the total bid amount submitted (**see attached Contract Form A-9**).

Once pricing is evaluated, the City will identify and award three (3) prequalified Vendors offering the lowest price in the aggregate. These awarded Vendors will be engaged as the Primary, Secondary and Tertiary Vendors to provide the City with disaster debris removal and disposal services. These Vendor designations will remain in effect for one (1) year, or until such time that the City determines that further spot market quotation exercises are desirable. The Primary Vendor will be given the first opportunity to perform in the event of an emergency.

Immediately following a disaster, the City's user departments may contact the Primary Vendor for the removal of debris on an as needed/where needed basis and identify the activated areas.

The City shall retain the option to activate whatever areas it deems appropriate, consistent with the disaster, and to assign the work in accordance with the provisions of RFQ 15-17-18. This may include activation of the Secondary and/or Tertiary Vendors if deemed necessary by the extent of the disaster situation and/or level of debris.

The awarded Vendor(s) shall deliver equipment necessary to perform the work required to conjunction with this Contract within the timeframe specified in this Invitation to Quote.

Trucks and/or equipment which are designated for use under this Contract shall not be used for any other work during the designated hours of work for this Contract. The awarded Vendor(s) shall not solicit work from private citizens or others to be performed in the designated work area during this period of this Contract. Under no circumstances will the awarded Vendor(s) mix debris hauled for others with debris hauled under this Contract.

All referenced contract forms can be found on the City's website at
<http://www.northmiamifl.gov/departments/purchasing/forms.aspx>

SCOPE OF WORK

The Scope of Work to be completed under this Contract shall include loading, hauling, reduction and disposal of debris resulting from a declared emergency and generated as a result of damages suffered due to a disaster occurring in the City, natural or otherwise as specified in RFQ 15-17-18.

All terms and conditions previously stated on the prequalification Solicitation (RFQ 15-17-18) shall apply to any resulting contract.

ATTACHMENTS:

Quote Form
Contract Form A-9

SAMPLE



SAMPLE QUOTE FORM

Disaster Debris Removal and Disposal Services

RFQ 15-17-18 (First ITQ Exercise - 2018)

Description of Work items are listed below per the requirements detailed in **RFQ 15-17-18**. Pricing for all items shall include materials, labor, supervision, equipment and other required professional and construction related services.

NOTE: The quantities shown do not indicate or imply any actual projected usage and will be used for evaluation purposes only. The City reserves to right to contract for any / all / none of the services as the need arises. The City is not bound to use all categories of service and will use services entirely at its discretion.

Category	Description	Unit	Unit Cost	Est. Total Units	Total Cost
Vegetative Collect & Haul	0-15 Miles Vegetative from Right of Way (ROW) to Debris Management Site (DMS)	CY		150,000	
	16-30 Miles Vegetative from ROW to DMS	CY		20,000	
	31-60 Miles Vegetative from ROW to DMS	CY		20,000	
	61 + Miles Vegetative from ROW to DMS	CY		20,000	
	Single price Vegetative collect and removal from ROW to DMS for any haul distance	CY		150,000	

Category	Description	Unit	Unit Cost	Est. Total Units	Total Cost
Management & Reduction	Grinding / Chipping Vegetative Debris	CY		150,000	
	Compacting Vegetative Debris	CY		5,000	
	Preparation, management and segregating at Debris Management Site	CY		150,000	

Category	Description	Unit	Unit Cost	Est. Total Units	Total Cost
C & D Collect and Haul	0-15 Miles C&D from Right of Way (ROW) to Debris Management Site (DMS)	CY		100,000	
	16-30 Miles C&D from ROW to DMS	CY		20,000	
	31-60 Miles C&D from ROW to DMS	CY		20,000	
	61 + Miles C&D from ROW to DMS	CY		20,000	
	Single price C&D collect and removal from ROW to DMS for any haul distance	CY		100,000	

Category	Description	Unit	Unit Cost	Est. Total Units	Total Cost
Final Disposal	0-15 Miles Processed Debris from Debris Management Site (DMS) to Final Disposal	CY		50,000	
	16-30 Miles Processed Debris from DMS to Final Disposal	CY		50,000	
	31-60 Miles Processed Debris from DMS to Final Disposal	CY		50,000	
	61 + Miles Processed Debris from DMS to Final Disposal	CY		50,000	
	Single Price from DMS to Final Disposal	CY		100,000	
	Tipping Fee (Vegetative)	CY		100,000	
	Tipping Fee (Mix)	CY		100,000	
	Tipping Fee (C&D)	CY		100,000	

Category	Description	Unit	Unit Cost	Est. Total Units	Total Cost
Tree Operations	Hazardous Tree Removal for 6 – 12 inch trunk diameter	Tree		1000	
	Hazardous Tree Removal for 13-24 inch trunk diameter	Tree		2000	
	Hazardous Tree Removal for 25-36 inch trunk diameter	Tree		1000	
	Hazardous Tree Removal for 37-48 inch trunk diameter	Tree		300	
	Hazardous Tree Removal for 49 + inch trunk diameter	Tree		100	
	Hazardous Hanging Limb Removal >2”	Tree		5000	
	Hazardous Stump Removal for 24-36 inch stump diameter	Stump		1000	
	Hazardous Stump Removal for 37-48 inch stump diameter	Stump		300	
	Hazardous Stump Removal for 49 + inch stump diameter	Stump		100	
	Fill dirt for stump holes after removal	CY		3000	

Category	Description	Unit	Unit Cost	Est. Total Units	Total Cost
Specialty Removal	Waterway Debris Removal	CY		1,000	
	Sand Collection & Screening	CY		1,000	
	Vehicle Removal	Unit		1	
	Vessel Removal (land)	LF		1	
	Vessel Removal (marine)	LF		1	
	Carcass Removal (Debris that will decompose)	Pound		1	
	ROW White Goods Removal	Unit		1	
	Freon Management / Recycling	Unit		1	
	Demolition of Private Structure	CY		1	
	Electronic Waste containing hazardous materials	Unit		1	
	Putrescent Removal – (Debris that will decompose or rot)	Pound		1	

	Biowaste – Removal of waste capable of causing infection to humans	Pound		1	
	Household Hazardous Waste (HHW) removal and disposal	Pound		1	

Category	Description	Unit	Unit Cost	Est. Total Units	Total Cost
Restoration	Beach / Lake Restoration	CY		1	
	Canal Shoreline Restoration	LF		1	

It is hereby certified and affirmed that the respondent shall accept any awards made as a result of this quotation. Respondent further agrees that prices quoted will remain fixed for a period of up to one (1) year from the date of submittal.

Authorized Signature: _____ Title: _____

Print/Type Name: _____ Phone: _____

E-mail: _____ Fax: _____

Company Name: _____ F.E.I.D. No.: _____

Address: _____ City: _____ State: _____

NOTES:

- 1. All prices shall be F.O.B. Destination delivery point including all costs and freight unless otherwise specified**
- 2. Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award**



Form "A-9"

Bidder Must Submit With Bid
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we,

_____ as Principal, hereinafter called Contractor, and _____
_____ as Surety, are held and firmly bound unto the City of North Miami,
Florida, as a municipal corporation of the State of Florida, hereinafter called the City, in
the sum of five percent (5%) of the Base Bid amount of:

(Written Dollar Amount)

dollars (\$_____) lawful money of the United States of American, for
the payment of which well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors, and assigns, jointly and severally by these
presents.

WHEREAS, the Contractor contemplates submitting or has submitted, a Bid to the City
for the furnishing of all labor, materials, equipment, machinery, tools, apparatus, means
of transportation for, and the performance of the Work covered in the Bid Documents
which include the Project Manual, the detailed Plans and Specifications, and any
Addenda thereto, for the _____ entitled, _____

WHEREAS, it was a condition precedent to the submission of said Bid that a cashier's
check, certified check, or Bid Bond in the amount of five percent (5%) of the Base Bid be
submitted with said Bid as a guarantee that the Bidder would, if awarded the Contract,
enter into a written Contract with the City for the performance of said Contract, within ten
(10) consecutive calendar days after notice having been given of the Award of the
Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the
Contractor within ten (10) consecutive calendar days after notice of such acceptance,
enters into a written Contract with the City and furnishes the Performance and Payment
Bonds, satisfactory to the City, each in an amount equal to one hundred percent (100%)
of the Contract Price, and provides all required Certificates of Insurance, then this
obligation shall be void; otherwise the sum herein stated shall be due and payable to the
City of North Miami and the Surety herein agrees to pay said sum immediately, upon
demand of the City, in good and lawful money of the United States of America, as
liquidated damages for failure thereof of said Contractor.



Form "A-9"

IN WITNESS WHEREOF, the above bounded parties have caused this Bond to be executed by their appropriate officials of the _____ day of _____, 20_____.

WITNESS:

PRINCIPAL:

(If sole Proprietor or partnership)

(Firm Name)

BY _____

Title: (Sole Proprietor or Partner)

PRINCIPAL (If Corporation)

(Corporate Name)

BY _____

(President)

Attest: _____

(Secretary)

(CORPORATE SEAL)

**COUNTERSIGNED BY
RESIDENT FLORIDA
AGENT OF SURETY:**

SURETY:

**(Copy of Agent's current
License as issued by State
of Florida Insurance
Commissioner**

By: _____

Attorney-in-fact

(Power of Attorney must be attached)