



**ADDENDUM No. 2**

**JUNE 20, 2018**

Solicitation Title: **Agent of Record for Employee Benefit Programs**

Solicitation No.: **RFP 54-17-18** Due Date: **MONDAY, JUNE 25, 2018**  
**BY 3:30 PM**

Attention all potential bidders:

- SHOULD Addendum:** Information included in this Addendum is for clarification purposes. This Addendum SHOULD be acknowledged by checking the box indicated on the City's Contract Form A-5, Acknowledgement of Addendum(s), and submitted as part of your Proposal.

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**NOTICE**

**TO ALL INTERESTED RESPONDENTS**

Please be advised that the Evaluation Committee interviews for this Solicitation are scheduled for Friday, June 29, 2018. The interviews shall take place at E. May Avil North Miami Public Library, located at 835 N.E. 132<sup>nd</sup> Street, North Miami, Florida 33161.

Each eligible applicant shall be notified by the Purchasing Department as to their respective start time for their presentation before the Evaluation Committee on the day following the deadline for receipt of proposals.

This addendum shall serve to place all interested Respondents on notice as to the intended date for Evaluation Committee interviews for this Solicitation and therefore all eligible applicants will be expected to participate in order to be considered for award of this contract.

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**All other terms, conditions and specifications shall remain unchanged.**

**End of Addendum.**