



ADDENDUM No. 2
NOVEMBER 28, 2016

Solicitation Title: Body Worn Camera and Video Management Solution

Solicitation No.: RFP No. 05-16-17 Opening Date: **Wednesday, December 7, 2016**
by 3:30PM (LOCAL TIME)

Attention all potential bidders:

- MUST Addendum:** Read carefully and follow all instructions. Information included in this Addendum will have a material impact on the submittal for this solicitation. All "MUST" addenda are considered a matter of responsiveness. "MUST" addenda must be acknowledged on Form "A-5" attached to this addendum. Failure of a Submitter to acknowledge the addenda shall be cause for rejection of the bid.

To all prospective bidders, please note the following changes and clarifications:

1. The deadline for submittal for proposals has been extended as follows:

SUBMITTAL DEADLINE:

~~WEDNESDAY, NOVEMBER 30, 2016~~ **WEDNESDAY, DECEMBER 7, 2016 BY NO LATER THAN 3:30PM (LOCAL TIME)**

Request for Information Questions/Clarification:

Q.1 "Will proposals submitted in response to the RFP for Body Worn Cameras be considered if they take exceptions to any of the criteria categorized as mandatory? For example, Page 15, Internal Storage says the minimum requirement is 64GBs. The industry standard is 32GBs. Would a solution that has less than 64GBs of internal storage be disqualified from consideration?"

A.1 Any Proposal which does not meet the criteria identified as "mandatory" in the Solicitation may be deemed non-responsive by the City.

Q.2 "Page 25. Number 5 should this section reference Section 3.0 instead of 2.0?"

A.2 Paragraph 5 of page 25 of this Solicitation should read as follows:

"Please describe the proposed BWC and Video Management Solution's ability to meet the minimum requirements outlined under Section 2.0 Section 3.0 of the Solicitation."

- Q.3** “Please explain why buffering or pre event recording is a REQUIREMENT for your body worn camera program?”
- A.3** The City will need the technology (i.e. the option to activate) to be able to activate “pre-event” buffering..
- Q.4** *“Audio on/off settings. Audio and video should conform to MPEG 1-4 standards including color video.”*
QUESTION: In other items, it is referenced that minimum resolution should be 720p, however this line item references older MPEG1-4 standards. Can the department please clarify?”
- A.4** The minimum resolution must be 720p and using MPEG 2-4.
- Q.5** *“On-scene viewing: BWC must have the ability to view video on scene (live stream with delay) in the field and allow for entering of metadata.”*

QUESTION: Can the department please clarify if they are requesting live streaming/viewing from the device or just the ability to view and enter metadata to recorded files in the field?”
- A.5** The BWC must have the ability to view video on scene in the field and allow for entering of metadata. The City prefers that the BWC have “livestream” capabilities.
- Q.6** *“Configurable A/V settings: Bit rate (multiple settings to optimize file size and upload speed). Audio on/off settings. Audio and video should conform to MPEG 1-4 standards including color video.”*

QUESTION: What are the minimum expected resolutions and bit rates that must be supported? Please refer to question 1 for clarification on MPEG1-4 verbiage.”
- A.6** The minimum expected resolution is 720p and the bit rates must support this resolution.
- Q.7** *“Solution must be web based and not require installation onto user’s computers.”*

QUESTION: Does this include APP’s on mobile devices?”
- A.7** No.
- Q.8** *“Solution must be scalable and flexible to handle changing needs of the City and must be able to integrate with the City’s system.”*

QUESTION: Can the department please elaborate on what “City systems” the solution will be required to integrate with and to what extent?”
- A.8** The City’s ERP is Tyler/New World. Moreover, the City uses “Brocade” network switches and 10-megabyte internet connection from Windstream.

Q.9 *“Solution storage must provide a minimum of 24 hours of High Definition in-camera video storage.”*

QUESTION: This item is listed under Active / Long Term Storage section, however, references “in camera” storage. Can the department please clarify this line item, is this in camera or backend storage?”

A.9 The solution storage must provide a minimum of 24 hours of High Definition “in-camera” video storage; whereas, the “backend” storage should be unlimited.

Q.10 *“Provide the ability to encrypt transmitted data and authentication information over internal and external networks.*

Provide support for Secure Socket Layer (SSL) 128 bit and 256 bit encryption”

QUESTION: Can the department please confirm that the existing infrastructure (LAN / WAN) currently supports these requirements for access to/from network and internet access as well?”

A.10 Yes

Q.11 *“The selected Proposer shall be responsible for 10% of lost, damaged, or stolen equipment per calendar year for all active devices deployed. All other equipment lost, damaged, or stolen above the 10% will be paid at the expense of the City. [Respondent shall state if this percentage can be increased at no additional cost to the City]”*

QUESTION: Can the department please clarify that this 10% is in addition to the 10% spares that are required as well or are they part of those spares? If both are separate, that would be a 20% replacement plan, is this correct?”

A.11 The selected Vendor shall be required to provide the City with up to 10% allowance for lost, damaged, or stolen equipment per calendar year for all active devices deployed. Any equipment lost, damaged, or stolen over and above this 10% allowance shall be at the expense of the City.

Q.12 *“The selected Proposer shall be required to provide NMPD with BWC devices upon the declaration of an emergency. These devices will be used for deployment during natural disasters and/or periods of emergency, as declared by State and local emergency preparedness agencies. The selected Proposer shall provide, at no additional cost, active BWC’s upon written City request within 48 hours of such request. The devices provided hereunder shall be returned to the vendor at termination of the emergency period in good working condition, ordinary wear and tear accepted. Lost or damaged devices shall be billed to the City, at full replacement value, established at the time of delivery. The City reserves the right to extend this provision to cover other major City events and special needs, such as for City-wide elections or other events where there are expressed Public Safety consideration.”*

QUESTION: Can the department please provide an approximation of how many additional devices would be required in a situation such as this? Can devices that were provided to the department under these situations be used as part of the Spare / replacement program since used/refurbished devices cannot be sold to L.E.A.?”

A.12 The City estimates that the additional devices required during a declared emergency should not exceed 25% of the active devices deployed. Yes, the devices provided under declared emergencies may be counted by the Vendor towards the 10% allowance.

Q.13 *“At the request to the City, the selected Respondent shall collect data, videos and other records in the selected Proposer’s Body Worn Camera and Video Management Storage Solution that are responsive to public records requests in accordance with City policy. The selected Proposer shall not charge the City for its services in complying with the public records requests in excess of the costs the City may charge to members of the public under Florida Statutes Chapter 119 for such services. The selected Proposer shall submit the records it has collected to the City and the City retains the sole right and discretion of determining what records shall be produced in response to public records request directed to the City.”*

QUESTION: Can the department please clarify this line item, is this line item requiring the awarded vendor to provide Public Request Records / Files at no charge? How many requests are processed per year?”

A.13 Almost all public records requests shall be handled by the City. On rare occasions, the Vendor may be requested by the City to respond to public records requests at no additional cost.

Q.14 “How many shifts per day?”

A.14 The North Miami Police Department (NMPD) has three shifts per day.

Q.15 “How many BWC will be on patrol per shift? (estimate)”

A.15 The NMPD anticipates twenty BWCs per shift.

Q.16 “How many hours of video recorded per BWC per shift?(estimate)”

A.16 Since, this is the first time that BWCs shall be implemented by the NMPD, the number of hours of video recording have yet to be determined.

Q.17 “How long will videos be retained?”

A.17 Videos must be retained in accordance with current and/or future requirements of Florida Statutes.

Q.18 “What is existing network and internet infrastructure at NMPD?”

A.18 See A.8 above.

Q.19 “What type of connectivity is available in the vehicles?”

A.19 The NMPD uses “Mi-Fi”.

Q.20 “Has NMPD already performed testing and/or evaluations on any BWC solutions? If so, which solutions? Will awarded vendor be required to import existing video into their management solution? If so, how much video?”

A.20 Yes, TASER and VIEVU. The City has no existing video to be imported.

Q.21 “When is this projected expected to be deployed?”

A.21 The city’s goal is to have the BWC program fully implemented by no later than March 31, 2017.

Q.22 “How many DVDs or other file “shares” are done per year with DA/ Prosecutor/Courts?”

A.22 The City anticipates that there will be anywhere between 500 to 1,000 “shares” per year; however, the actual amount shall not be known until the program is fully implemented.

Q.23 “Will a field trial be included as part of the evaluation in which all elements of the proposal are validated?”

A.23 All proposals will be evaluated but only the finalist will be field-tested (all components will be tested).

Q.24 “If a proposer is not currently able to meet a requirement within the RFP, how will that be evaluated by the Agency?”

A.24 See A.1 above.

Q.25 “Would the agency like to consider options for mounting their camera above the shoulders?”

A.25 The City will consider multiple styles of mounting.

Q.26 “Does North Miami require unlimited body worn camera storage? If yes, will North Miami require this for all resolutions and not just standard definition (480p)? If North Miami allows SD today, does it foresee requiring HD storage in the future?”

A.26 The City requires unlimited “backend” storage with a minimum 720p.

- Q.27** “Since North Miami is requiring a cloud-based storage, is it a requirement that the data is redundant across multiple geographic locations within the country?”
- A.27** It is preferred but not mandatory; however, the City would require a copy of the Vendor’s Disaster Recovery Plan.
- Q.28** “Since North Miami is requiring a cloud-based storage, is it a requirement that the data is always active (i.e. the data must be accessed immediately)? If not, for how much time should the data remain active to North Miami?”
- A.28** Yes. All data should remain active until it has met its retention requirement.
- Q.29** “Should the docking stations upload data on their own without the requirement of interfacing with a computer?”
- A.29** The docking station should be able to upload as a “stand-alone” unit.
- Q.30** “Should the vendor's software application reside in the cloud?”
- A.30** Yes, the software is required to be web based.
- Q.31** “Is there a minimum deployment experience required from a proposer with regards to number of cameras and time in the field?”
- A.31** Although the Solicitation does not require a “minimum” deployment experience, the proposed Vendor must submit examples of current and/or prior contracts with law enforcement agencies for the successful delivery and implementation of BWCs comparable to this Solicitation within the last 5 years.
- Q.32** “Does the agency require a separate prosecutor-specific software and storage system for partner agencies?”
- A.32** The proposed BWC solution must allow for security controlled access to the system by authorized third party agencies.
- Q.33** “What is North Miami’s expected dates of the project as itemized below? We need this information to put together the schedule bar chart.”
- A.33** a. Anticipated Trial Dates (if applicable)
Not applicable.
- b. Notice of Award
The anticipated date of award for this Contract is January 10, 2017.
- c. Deployment kickoff and completion dates
Kickoff is anticipated to commence shortly after award of contract and full implementation must be achieved by March 31, 2017.

d. Expected deployment schedule over time (i.e. how many cameras will be deployed at each phase)?

See answer above.

Q.34 *“Page 14 and 15 of 42, 3.4 BWC Hardware Criteria Mandatory Criteria*

Question- To ensure that the body worn camera is activated in all necessary incidents for investigations and risk/liability reduction does the City require automatic recording activation by Blue Tooth when the officer's weapon is removed from their holster?”

A.34 This is not required.

Q.35 *“Page 16 of 42, 3.6 Active and Long Term Video Storage Criteria Mandatory Criteria (c)*

Question- As there is a likelihood that at some point medical records and other protected documents or video may be stored in the system as part of a case or investigation does the City require the solution to also be HIPAA Compliant as well as CJIS Certified for compliance and risk/liability reduction?”

A.35 Only as required by Federal and State law.

Q.36 *“Referring to page 25.*

Asking for clarification on numbering references. For example, in the RFP, page 25, 5. BWC and Video Management Solution Requirements. *“Please describe the proposed BWC and Video Management Solution’s ability to meet the minimum requirements outlined under section 2.0”.*”

A.36 For the sake of clarification, please be advised of the following:

Section 2.0 includes a summary of special conditions for this Solicitation.

Section 3.0 provides a summary of the criteria and specifications for the BWC and Video Management Solution established for this Solicitation.

Section 4.0 outlines the requisite format and content for each Proposal submitted in response to this Solicitation.

Section 5.0 stipulates the selection process and evaluation criteria for this Solicitation.

Q.37 “What is the number of marked patrol cars in service?”

A.37 The NMPD currently has seventy (70) marked vehicles.

Q.38 “What is the number of precincts?”

A.38 All NMPD officers respond to and from work at the same location. We divide our City into 7 zones.

For any other questions, clarification can be found in the specifications.

All other terms, conditions and specifications remain unchanged for this solicitation.

End of Addendum