



Fourth of July Event 2017

FLORIDA INTERNATIONAL UNIVERSITY BISCAYNE BAY
3000 NE 151st Street, North Miami, FL, 33181
7 PM - 10 PM

BOOTH VENDOR APPLICATION

Vendor Name _____

Describe type of food/craft/informational/business

Contact Person _____

Mailing Address _____

City _____ State _____ Zip _____

Contact Information: Cell () _____ Work () _____

E-Mail _____

REQUIRED DOCUMENTS:

- Application
- Payments-credit cards & cash accepted in the Parks & Recreation office, 12300 NE 8 Avenue, North Miami, FL 33161
 - Checks (only if prior to 15 business days)
 - Money orders
- Menu with full pricing for all items
- State of Florida Food service license for MFDV units (Mobile Food Dispensing Vehicles) OR State of Florida Business License (Corporation or LLC)
- Arrival as of 4 PM on event day (carts will not be provided for unloading and loading)
- Set-up must be completed by 4:30 PM and clean-up must be completed by 10 PM
- Copy of State of Florida Driver's License (bring original)

Additional information will be sent upon receipt of your application.



Please select one

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| <p><u>SPACE ONLY</u> <u>Fee: \$100</u></p> <p>For space at the event Vendor is self sufficient Electrical outlets for two units provided- <u>NO ELECTRICAL CORDS ARE PROVIDED- bring your own please</u></p> | <p><u>SPACE + TENT</u> <u>Fee: \$200</u></p> <p>For vendor space, one 10X10 tent, 1 table, and 2 chairs Electrical outlets for two units provided- <u>NO ELECTRICAL CORDS ARE PROVIDED- bring your own please</u></p> |
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***If you need additional space, power (for generator rental), or other please adds comments here:

REQUIRED VENDOR EXPECTATIONS AT EVENT:

- Fire Safety Code requires a portable fire extinguisher
- Food booths are required to use
 - gloves when handling food
 - hair restraints
 - clean outer garments & aprons
- All food service operations that prepare or portion food on the premises must provide an adequate supply of potable water for purposes of cleaning and employee handwashing
- Must remove all garbage and rubbish from your area
- Any cooked waste and/or liquids must be removed from premises and not poured into any city drains
- Water bottles(16oz) must be sold at \$1
- All vendors MUST provide their own FABRIC TABLECLOTHS and décor for their booth
- Menu and pricing MUST be clearly marked for the public

Print Name: _____ Signature: _____ Date: _____

Email to: Andrea A. Ramos, Community Engagement Administrator at aramos@northmiamifl.gov for questions, please call at 305-895-9840, ext. 12227.

Visit www.northmiamifl.gov/celebrate today for the City’s programs, events and links!