



INVITATION TO QUOTE
 City of North Miami
 Purchasing Department
 776 NE 125th Street Room 303
 North Miami, Florida 33161

**THIS IS NOT
AN ORDER**

QUOTATION NO.: 43-16-17

TITLE: Fireworks Displays

DUE DATE: May 31, 2017

TIME: 3:30 PM

CONTACT PERSON: Marie Charles

PHONE: (305) 895.9886

E-MAIL: purchasing@northmiamifl.gov

QUOTES SHOULD BE SUBMITTED TO:

City of North Miami
 Purchasing Department
 776 NE 125 ST – 3rd Floor
 Room 303
 North Miami, FL 33161

Or via e-mail to: purchasing@northmiamifl.gov

NOTES:

1. *All prices shall be F.O.B. Destination delivery point including all costs and freight unless otherwise specified*
2. *Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award*

ITEM	QUANTITY	UNIT	DESCRIPTION	TOTAL LUMP SUM PRICE
1	1	EA	Independence Day Fireworks Display scheduled for July 4 th .	\$ _____

Optional Services: Please provide pricing that you will guarantee for the duration of the Contract period for a 60 second fireworks display for the City’s Christmas Tree Lighting event on or about December 1, 2017.

ITEM	QUANTITY	UNIT	DESCRIPTION	TOTAL LUMP SUM PRICE
1	1	EA	Christmas Tree Lighting Event Fireworks Display on or about December 1 st .	\$ _____

Method of Award: Award will be made to the lowest responsive and responsible bidder whose proposal is in the best interest of the City.

Local preference will be applied as applicable (*see below*)

Addenda Received: Yes No If yes, please indicate the number of addenda received: _____

All Addenda are posted on the City's website at:

http://www.northmiamifl.gov/departments/purchasing/current_bids_proposals.aspx

It is hereby certified and affirmed that the respondent shall accept any awards made as a result of this quotation. Respondent further agrees that prices quoted will remain fixed for a period of sixty (60) days from date quotation is due.

Authorized Signature: _____ Title: _____

Print/Type Name: _____ Phone: _____

E-mail: _____ Fax: _____

Firm Name: _____ F.E.I. ID No.: _____

Address: _____ City: _____ State: _____

LOCAL PREFERENCE

In accordance with the City of North Miami Code of Ordinances Sec. 7-151, regarding preference to local businesses, a preference of ten percent (10%) of the total evaluation points or ten percent (10%) of the total bid price shall be given to a local business. Respondents must submit forms A-3 and A-3(a) (if applicable) with their submittal to receive local preference. Failure to submit required documentation may render the Respondent ineligible for local preference.

The offeror, supplier, or contractor seeking the local business preference has the burden to show that it qualifies for the preference, to the satisfaction of the City.

All referenced forms can be found on the City's website at
<http://www.northmiamifl.gov/departments/purchasing/forms.asp>

DEADLINE FOR QUESTIONS

Any questions or clarifications regarding this Invitation to Quote shall be submitted in writing to the Purchasing Department via email at purchasing@northmiamifl.gov by no later than **Friday, May 19, 2017 at 3:30 PM**. Respondent(s) must clearly understand that the only official answer or position of the City will be the one received in writing. All questions and/or requests for clarification received by the City on a timely basis, shall be answered by means of addenda posted on the City's website.

SCOPE OF WORK

The City of North Miami is requesting quotes from qualified vendors to provide firework displays on July 4, 2017, in accordance with the following criteria:

Responses should describe a specific program with a minimum duration of twenty (20) minutes to a maximum duration of twenty five (25) minutes. The program must include an Opening Barrage, a Main Display (to include a variety of shells), Midway Barrage, and a Grand Finale. The show is to be aerial and will be fired from land. There is to be no more than a 2.5 second break between detonations of fireworks, so as to have a continuous flow of the electronically fired aerial fireworks display.

Quotes should include a full description (including size and quantity of shells to be used and where they are made as well as style of fireworks, intensity, and color. The quoted price must include all labor, materials, supplies, transportation, equipment, and supervision necessary for the performance of the services.

Arrival to the site of the show will be at or prior to 8:00 am on the day of the event to allow for proper set up, delivery and review of the display. Vendor is to contact the Miami Dade County Fire Department and make arrangements for the permit and approval processes as required. The awarded vendor shall visit the site of the show prior to the scheduled event in order to review the site plan and layout needs. The site visit shall be coordinated with and accompanied by City staff.

Unless delayed by weather conditions, the presentation of Services shall commence at approximately 9:00 p.m., at a location to be determined by the City. The City reserves the right to advise the Contractor that the City may cancel the Agreement resulting from this Invitation to Quote upon not less than twenty-four hours' notice should the National Weather Service forecast rain, inclement weather to other force majeure conditions that would make the firework's presentation impracticable, unadvisable, or cause it to be unduly delayed, as determined by the City.

The City reserves the right to extend this contract for an additional two (2) years, on a year-by-year basis, with the same terms & conditions submitted for this initial year. As part of your quote, the City requests that the vendor provide alternate pricing to be guaranteed for the duration of the contract period for a 60 second fireworks display for the City's Christmas Tree Lighting event.

EXPERIENCE AND QUALIFICATIONS

Pyro technician should have electronic firing experience as well as multiple event experience throughout the year. At a minimum, at least three (3) references of clients to which the vendor has provided services similar to those requested by this ITQ must be submitted with all quotes (Form A-14). References should include full written details of services provided similar to the ones described herein. Only one reference may be used for services performed for or on behalf of the City of North Miami.

INSURANCE AND INDEMNIFICATION

Respondents must submit with their Responses, proof of insurance meeting or exceeding the following coverage or a letter of intent to provide the following requirements if awarded a Contract:

1. COMMERCIAL GENERAL LIABILITY

General Liability insurance (occurrence form) to include any liability arising from fireworks display with limits not less than Six Million Dollars (\$6,000,000.00) for each occurrence for bodily injury and property damage including coverage for contractual liability, personal injury, medical payments, broad form property damage, products and completed operations. This coverage is required by the Contractor and any sub-contractor or anyone directly or indirectly employed by either of them. The City shall be named additional insured.

The general liability limits can be extended through the purchase of an Excess/Umbrella Liability insurance (occurrence form).

2. COMMERCIAL AUTOMOBILE LIABILITY (COVERING OWNED, NON-OWNED & HIRED VEHICLES)

Comprehensive Automobile Liability Insurance with not less than five-hundred thousand dollars (\$500,000.00) for each occurrence combined single limit for bodily injury and property damage including coverage for owned, hire and non-owned vehicles as applicable. The Contractor and any of its approved sub-contractors shall

take out and maintain this insurance coverage against claims for damages resulting from bodily injury, including wrongful death and property damage which may arise from the operations of any owned, hired or non-owned automobiles and/or equipment used in any capacity in connection with the carrying out of this Agreement. The City shall be named as an additional insured.

3. WORKER'S COMPENSATION

Workers' Compensation Insurance with statutory limits, with statutory limits, including coverage for employer's liability, as required by law.

Liability insurance shall name the City of North Miami as an additional insured. All insurance required herein shall be written as primary policies, not contributing to or in excess of any coverage that the City may carry.

All insurance policies required by the Contract shall be maintained in full force and effect throughout the term period. The insurance carriers shall have a minimum of a rating based on the latest rating publication for Property and Casualty Insurers such as A.M. Best Company (or its equivalent). All insurers must be lawfully admitted to conduct business within the State of Florida. Required insurance coverage must be approved by the City's Risk Manager prior to signing of Contract. Contractor may produce any insurance under a "blanket" or "umbrella" insurance policy, provided that such policy or a certificate of such policy specify the amount(s) of the total insurance allocated to this Contract. Coverage limits shall equal or exceed the amount(s) required by this agreement and shall not be reduced for claims made on other Projects undertaken by Contractor.

The Contractor must submit, prior to signing of Contract, a Certificate of Insurance naming the City as additional insured for Commercial General Liability and Auto Liability Insurance. Contractor shall guarantee all required insurances remain current and in effect throughout the term of Contract.

Contractor shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of an Agreement by the Contractor or its employees, agents, servants, partners principals or Subcontractors.

Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon.

Contractor expressly understand and agrees that any insurance protection required by this Agreement or otherwise provided by Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided.

The Contractor must submit, no later than ten (10) days after award and prior to Execution of Contract, a Certificate of Insurance naming the City of North Miami as "additional insured".

ADDITIONAL INFORMATION:

Award of this bid will be made to the lowest responsive and responsible bidder, whose quote is in the best interest of the City. All vendors must be registered with the Florida Department of State Division of Corporations (Sunbiz) and with the City of North Miami.

ATTACHMENTS:

Form A-3 – Local Preference Affidavit

Form A-3(a) – Statement of Intent

Form A-14 – References



LOCAL BUSINESS PREFERENCE AFFIDAVIT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

SECTION 1: GENERAL TERMS

Local Preference

The evaluation of competitive bids is subject to Section 7-151 of Ordinance 1244 which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation.

Business location means a permanent office or other site where the local business conducts, engages in, or carries on all or a portion of its business. A post office box or location at a postal service center shall not constitute a business location.

The following criteria must be met in order to qualify for local preference:

1. A business that is located in the City of North Miami (City) with a current city business tax receipt issued prior to the City's issuance of the Solicitation for supplies or services **AND/OR**;
2. A business has at least ten (10%) of its total workforce residing in the City prior to the City's issuance of the solicitation for supplies or services **AND/OR**;
3. A business that subcontracts at least ten percent (10%) of the contractual amount of a City project with subcontractors who are physically located within the City.

The offeror, supplier, or contractor seeking the local business preference has the burden to show that it qualifies for the preference, to the satisfaction of the City.

The preference is used to evaluate the submittals received from bidders. Except where federal or state law mandates to the contrary, in the purchase of supplies or services in which objective factors used to evaluate the submittals received from offerors are assigned point totals, a preference of ten (10) percent of the total evaluation points, or ten (10) percent of the total price, shall be given to a local business.

Comparison of Qualifications

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the City from giving any other preference permitted by law instead of preferences granted, nor prohibit the City to select the bid or proposal which is the most responsible and in the best interests of the City.

SECTION 2: AFFIRMATION

Failure to fully complete this affidavit and to submit the requisite supporting documents may render the Vendor ineligible for Local Preference. Bidder/Respondent must check the applicable box below.

LOCAL PREFERENCE CERTIFICATION: The local preference may be applied to businesses located within the limits of the City.

NOTE: A copy of a current Business Tax Receipt must be attached.

Place a check mark here only if affirming bidder meets requirements for **Local Preference Certification**.

LOCAL PREFERENCE FORM A - 3

WORKFORCE LOCAL PREFERENCE CERTIFICATION: The local preference may be granted to businesses with a least ten percent (10%) of its total workforce residing within the geographical boundaries of the City.

NOTE: Must submit current roster of all employees and provide proof of residence (Driver's License, Voter Registration Card, etc.) and proof of employment for those employees living within the City of North Miami.

Place a check mark here only if affirming bidder meets requirements for **Workforce Local Preference Certification.**

SUBCONTRACTOR LOCAL PREFERENCE CERTIFICATION: The local preference may be granted to businesses that subcontract at least ten percent (10%) of the contractual amount of a City project to subcontractors who are physically located within the City of North Miami.

NOTE: Must complete Form A-3(a): Statement of Intent

Place a check mark here only if affirming bidder meets requirements for **Subcontractor Local Preference Certification.**

I certify that the information and responses on this form or attached hereto are true, accurate, and complete. I understand that the submission of this form to the City's Purchasing Department is for this public entity only. I also understand that I am required to inform the City's Purchasing Department of any change in the information contained in this form or attached hereto.

Company Name

Offeror Signature

Date

Print Name

Title

Sworn to and subscribed before me on this ____ day of _____, 20____.

Notary Public

My Commission Expires:



REFERENCES (Form A-14)

List a minimum of three (3)

Name: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: _____ E-Mail: _____

Type of Job Performed & Cost _____

Name: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: _____ E-Mail: _____

Type of Job Performed & Cost _____

Name: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: _____ E-Mail: _____

Type of Job Performed & Cost _____
