



ADDENDUM No. 1

MARCH 2, 2017

Solicitation Title: Air Conditioning Units for North Miami Public Library and Museum Of Contemporary Art

Solicitation No.: IFB 11-16-17 Opening Date: **Friday, March 10, 2017
by 3:30PM (LOCAL TIME)**

Attention all potential bidders:

- MUST Addendum:** Read carefully and follow all instructions. Information included in this Addendum will have a material impact on the submittal for this solicitation. All "MUST" addenda are considered a matter of responsiveness. "MUST" addenda must be acknowledged on Form "A-5". Failure of a Submitter to acknowledge the addenda may cause for rejection of the bid.

To all prospective bidders, please note the following changes and clarifications:

1. The deadline for submittal for proposals has been extended as follows:

SUBMITTAL DEADLINE:

~~FRIDAY, MARCH 3, 2017~~ **FRIDAY, MARCH 10, 2017** BY NO LATER THAN
3:30 PM (LOCAL TIME)

2. Section 2.10.2 is replaced with the following language:

2.10.2 Respondents must be licensed in the State of Florida at the time of Bid submittal and shall submit copies of the following:

- **Copy of Electrical Contractor License**

AND EITHER

- **Copy of Mechanical Contractor License**

OR

- **Copy of Class "A" Air Conditioning Contractor License**

3. Bid Form (page 28) is replaced with **Attachment "1"** of this addendum.

4. Minimum Requirements checklist (page 33) is replaced with **Attachment “2”** of this addendum.

Request for Information Questions/Clarification:

Q.1 “Is there an estimated budget for this project?”

A.1 The estimated budget for this project is \$170,000.

Q.2 “Provide information of the existing controls at MOCA. Manufacturer, Controls company in charge, Contact information.”

A.2 The manufacturer is Barber – Colman PEM 1. The company in charge is Direct Digital Concepts located at 7275 NW 74 ST, Medley, FL 33166. The company can be reached at (305)888-7767.

Q.3 “Section 3.0 of Bid Documents (Scope of Work) item 3.2, specify the installation of two 15 Tons split systems to replace the existing 30 Tons system. Could a 30 Tons split system (1 AHU with 2 CUs like the existing one) be installed instead of the two 15 Tons systems required in the scope of work?”

A.3 The Contractor has the option of quoting one 30-ton unit or two 15-ton units. The total CFM output must be adequate to properly cool the facility. The Contractor should specify which system is being quoted in their bid submittal.

Q.4 “Section 3.0 of Bid Documents (Scope of Work) item 3.2, includes to provide a Test and Balance Report as part of the scope of work. The existing air distribution (ductwork) will remain and the new system will be connected to it. The Test and Balance Report required should include the new system only? Please specify.”

A.4 The test and balance report will be required to show measurements at the initial outflow point and at each duct linked into the network.

Q.5 “Section 6.0 (Minimum Requirements) sets that respondents must submit a copy of the Class “A” A/C Contractor License. Since Unlimited Mechanical License supersedes the Class “A”; would a Licensed Mechanical Contractor meet the minimum requirements, providing a copy of his license and be able to bid on this project? Please confirm.”

A.5 Please see Item 2 above and **Attachment “2”** of this Addendum for revised licensing requirements.

Q.6 “Is there a sign in sheet available from the pre-bid meeting?”

A.6 Yes, please see **Attachment “3”** of this addendum. A copy of the pre-bid sign-in sheet is also available on the City’s website linked below:

Q.7 “Page 28 of 40 (Bid Form) specifies the library must be completed within 10 days of receipt of PO. The same page requires the MOCA to be completed within 4 days of PO issuance. However, this project is not an exact replacement (30 ton system is being split including splitting the electrical service) and it does not have specific specified equipment. Therefore, this is a design/build project and field investigation must take place after award/PO, followed by preparation of electrical and mechanical plans. Once plans are prepared by registered engineers, a permit can then be obtained. In addition, and since no specific models have been specified, the equipment intended to be provided must be submitted to the City and an approval secured prior to ordering. Only after both approval of submittals and issuance of permits have been obtained can the equipment be released for production.

Further to 1 above, a realistic timeline for this project is as follows:

Field investigation, plans preparation, submittals approval and permit issuance: 30 to 45 days after receipt of PO, depending on the building department processing time and review comments.

Equipment procurement 30 to 90 days (30 on the DX, 90 on the chiller) after approvals and permits.

The start of work for the library will then occur approximately 60 to 75 days from the issuance of the PO. The start of work for the MOCA will occur approximately 90 to 120 days from the issuance of the PO.

Please provide comments on the timeline above, which again, presents realistic dates based on our experience both as engineers and contractors.

A.7 Each contractor should submit their proposed timeline with their bid submittal packet for approval by the City. For the purpose of clarification, the time period referred to within the Solicitation, solely applies to the period of time for installation of the Work. Specifically, the period of work for installation of work for each location is as follows:

- **MOCA:** The actual installation work must be completed within four (4) days from the agreed upon Notice-to-Proceed date.
- **Library:** The actual installation work must be completed within ten (10) days from the agreed upon Notice-to-Proceed date.

Q.8 “How long is it anticipated the county will require to issue a PO after the bid date?”

A.8 The Purchase Order (PO) will be issued as soon as City staff has confirmed that the vendor has met all of the prerequisite conditions and a contract, if applicable, is executed.

Q.9 “A bid bond is required per the IFB. Will a payment and performance bond also be required?”

A.9 No, a payment and performance bond is not required for this project.

Q.10 “Will the work occur during regular hours?”

A.10 For the Library, all work should be completed by 2:30 pm from Monday through Thursday. The Contractor will be able to work all day Friday, Saturday and Sunday. It is preferred that the removal of the AHU be completed when the library is unpopulated (before 11:00 am on weekdays or on Saturday or Sunday). Work for MOCA should be completed over the weekend from Friday through Monday.

The contractor will be required to submit a proposed construction schedule for review and approval by the City prior to the start of Work.

Q.11 “Will the area below the access to the mezzanine inside the library be accessible during regular hours for demolition and to bring the new units into the mezzanine?”

A.11 Yes, the Contractor will be responsible for roping off their work area (northern section of mezzanine) during regular business hours (weekdays beginning at 11:00am). Removal of the existing AHU as well as bringing in and lifting the new AHU(s) should be done when the facility is closed (unpopulated).

Q.12 “Will the 4 days for the chiller work include regular week days, i.e. can the work start on a Monday and be completed by Thursday?”

A.12 Please see A.10 above.

Q.13 “Provide a contact name and phone number for the fire alarm company?”

A.13 The name of the fire alarm company is Fidrat Fire & Systems, Inc. The contact person’s name is Mark Tardif and he can be reached at (305)596-3588.

Q.14 “Confirm the existing refrigerant piping is to be re-used even if the manufacturer of the new equipment recommends different pipe sizes?”

A.14 It is the Contractor’s responsibility to provide a system that functions properly. If the refrigerant lines need to be upgraded, the contractor should specify that in their bid submittal and provide it as an “additional cost”.

For any other questions, clarification can be found in the specifications.

All other terms, conditions and specifications remain unchanged for this solicitation.

End of Addendum



Attachment "1"

Revised Bid Form



REVISED BID FORM

Air Conditioning Units for North Miami Public Library and Museum of Contemporary Art

IFB No. 11-16-17

Description of Work items are listed below per Section 3 "Scope of Work". Pricing for all items shall include materials, labor, supervision, equipment and other required professional and construction related services.

Item No.	Description	Price (Lump Sum)
1.	Air Conditioning System – Library	\$
2.	Air Conditioning System - MOCA	\$
3.	Additional Costs*	\$
TOTAL PRICE		\$

****Please describe and submit price for "additional costs" items, if applicable.***

NOTE:

- The period of work for installation of work for each location is as follows:
 - **MOCA:** The actual installation work must be completed within 4 days from the agreed upon Notice-to-Proceed date.
 - **Library:** The actual installation work must be completed within 10 days from the agreed upon Notice-to-Proceed date.
- All work must be approved in accordance with the work schedule submitted to and approved by the City.
- **Please note that the City will add a Permit Allowance to cover the cost of permits issued for each project performed under this Contract; therefore, Respondents should not include the cost of permitting as part of their proposed price.**
- Respondent(s), individual, partnership, corporation or association responding to this Solicitation certify that all statements made in this document are true and correct to the best of their knowledge. Also the Respondent(s) agrees to hold this offer open for a period of ninety (90) days from the deadline of Bid Opening.
- Respondent understand and agree to be bound by the conditions contained in this Solicitation and shall conform with all the requirements.

Company Name

Authorized Company Representative (Print Name)

Title:

Signature

Date:



Attachment "2"

Revised Minimum Requirements Checklist



REVISED MINIMUM REQUIREMENTS
Air Conditioning Units for North Miami Public Library and Museum of Contemporary Art
IFB No. 11-16-17

#	Description	Check List
1.)	The Respondent shall be licensed to do business in the State of Florida.	Attach Copy of Active Sunbiz.org Registration <input type="checkbox"/>
2.)	Respondents must be properly registered to practice their profession and licensed to engage in contracting in the State of Florida at the time of Bid submission. The Respondent shall submit copies of the following: <p style="text-align: center;">Copy of Electrical Contractor License</p> <p style="text-align: center;"><u>AND EITHER</u></p> <p style="text-align: center;">Copy of Mechanical Contractor License</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">Copy of Class "A" Air-Conditioning Contractor License</p>	Attach Copy of Active License(s) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
3.)	Respondent must provide at least three (3) verifiable references of clients for which it has provided similar Services within the last five (5) years. If available, such references should be of public agencies within Florida.	Attach Copy of City Contract Form A-14 <input type="checkbox"/>



Attachment "3"

Pre-Bid Sign-In Sheet

Pre-Bid Walk-Thru - IFB 11-16-17

February 15, 2017

Thank you for visiting the North Miami Public Library.

Please sign in.

Name	Company	Date
Jim Pancer	ADVANCE-CASE-PANIS	2/15/17
WARD HUDZ	ADVANCE CASE PANIS	2/15/17
MARIO DIAZ	DAC AC CORP.	2/15/17
Angel J. Berrios	FXP Corp	2/15/17
Tim Yoder	Garrison Mechanical	2/15/17
GUS DELA FE	LUNITECH MECHANICAL	2-15-17
ERIC LAUZILLO	Johanna Control	2-15-17
Jorge Benitez	Thermal Concept Inc	2-15-17
Scott Mollan	ADVANCED ROOFING	2/15/17