

Downtown Action Plan Advisory Committee (DAPAC)
Meeting 15 Minutes
Friday, November 20, 2015 1:30 pm - 3:30 pm
North Miami Police Department Community Center

	Name	Present	Excused	Absent
1	Mayor John Stembridge Chair	X		
2	Fred Stock Vice Chair	X		
3	Lynda Westin		X	
4	Suzanne Isa	X		
5	Alexis Sanfield		X	
6	Max Wolfe Sturman	X		
7	Alexandra Barbot			X
8	Jason James	X		
9	Stuart Grant	X		
10	Clark Reynolds	X		

1. Call to Order

- Welcome message and opening remarks by Mayor John Stembridge at 1:43pm.

2. Roll Call

- Ms. Brittini Duria, Board Secretary

3. Approval of Minutes

- *Motioned* by Jason James
- *Seconded* by Fred Stock

4. Amendments to the Agenda

i. Committee discussions while awaiting the Mayor

- *Chair discusses annual report with Ms. Suzanne Isa, which was updated based on the comments mentioned in the last meeting.*
- *Vote for approval of the annual report with final changes was motioned by Jason James and seconded by Stuart Grant.*
- *Ms. Wilson-Sejour discussed the distribution of the Board's annual report. The Chair mentioned that the copies should be used to bring in developers.*
- *The Board discussed making new appointments.*
- *Adjusting the by-laws to have 2/3 majority to make quorum was voted for approval, motioned by Max Sturman and seconded by Jason James.*

5. *Discussion Items (Welcome Mayor at 2:12 pm)*

- **Round table discussion with Mayor Smith Joseph, D.O. Pharm. D. regarding Downtown Initiative**
 - i. *Mayor stated that North Miami is coveted for becoming a hub for development and visionaries.*
 - ii. *The City needs to prepare for the tri-rail anticipated in two years*
 - *Tri-City tri-rail joint application*
 - *Train station – surrounding properties*
 - *CRA land acquisition*
 - *Station planning*
 - iii. *Annual report should be presented to the City Council*
 - iv. *New appointments need to be made for the DAPAC*
 - v. *In need of a sponsored resolution for the Board to be formally established.*
 - *First City Council meeting in December*
 - vi. *Recommendations for appointments can be made by members of the Board*
 - vii. *According to by-laws, 3 absences are too many before being removed.*
- **Election of New Officers**
 - i. **Chair: Jason James**
 - *Motioned by Fred Stock*
 - *Seconded by Max Wolfe Sturman*
 - ii. **Vice-Chair: Fred Stock**
 - *Motioned by Clark Reynolds*
 - *Second by Max Wolfe Sturman*

6. *Closing Remarks*

- **Meeting adjourned at 3:00 pm.**
 - i. *Motioned by Jason James*
 - ii. *Seconded by Clark Reynolds*

7. **Next Scheduled Meeting: December 11, 2015 at 1:30 pm. DAPAC Meeting 14 (Location: Police Dept. Community Center).**

- *Brittini Duria will send an outlook invitation to all members and staff.*

Staff Attended:

*Mayor Smith Joseph, D.O. Pharm. D.
Tanya Wilson-Sejour, Planning Manager
Brittini Duria, Senior Planning Technician
Andrew Dixon, Zoning Administrator
Michael McDearmaid*

Minutes prepared by: Brittini Duria

*Online Resource: All agendas, minutes and reports are available online at
<http://northmiamifl.gov/Departments/cpd/nomidowntown.aspx>*