

**Downtown Action Plan Advisory Committee (DAPAC)**

**Meeting 19 Minutes**

**Friday, May 13, 2016 1:30 pm – 3:30 pm  
North Miami City Hall Council Chambers**

	<b>Name</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
1	Jason James Chair	X		
2	Fred Stock Vice Chair		X	
3	Lynda Westin	X		
4	Suzanne Isa		X	
5	Alexis Sanfield	X		
6	Max Wolfe Sturman	X		
7	Alexandra Barbot			X
8	Mayor John Stembridge		X	
9	Stuart Grant	X		
10	Clark Reynolds	X		

**1. Call to Order**

- Welcome message and opening remarks by Jason James at 1:41pm.

**2. Roll Call**

- Ms. Brittni Duria, Board Secretary

**3. Approval of Minutes**

- *March 11 Meeting - Motioned by: Max Wolfe Sturman, Seconded by: Clark Reynolds.*
- *April 8 Meeting - Motioned by Clark Reynolds, Seconded by Jason James.*
- *Group discussion on the last meeting's presentation on the branding and marketing initiative through Redevelopment Management Association (RMA) by Sharon West McCormick, Director of Business Attraction and Marketing since much of the group was not in attendance.*
  - *Their intentions*
  - *What the City has done, the here and now.*
  - *Little improvements made, large improvements needed.*
  - *The need to present plans to Department of Transportation for roads.*

**4. Discussion Items**

- **Scope of Work for NE 125<sup>th</sup> Street Liberty Park Gardens**
  - i. Ms. Westin stated that we would need an official survey of the site done and hire an architecture firm.*
  - ii. Mr. Grant stated that we would need to look into "tactical urbanism" for the site.*
  - iii. The Chair volunteered to write the preliminary/conceptual scope of work.*
  - iv. Board Secretary to write the DAPAC description and the project intent.*
  - v. The committee wanted to review options for planters and landscaping for the site in regards to tactical urbanism (options to be sent by Mr. Blatt).*

**5. Closing Remarks**

- *The Chair requested an update on the train station.*
  - *Ms. Westin stated that the finance package was being finalized and hopefully completed by May.*
  - *Operations funding was underway.*
  - *Project shall be completed by 2017.*
  - *Brightline tracks will be used*
- *Mr. Grant mentioned that based on a study done by FIU, two stops should be created, the current and one close to North Miami Beach.*
- **Meeting adjourned at 3:19 pm.**
- *Motioned by Jason James, Seconded by Max Wolfe Sturman.*

6. ***Next Scheduled Meeting: June 10, 2016 at 1:30 pm. DAPAC Meeting 20 (Location: Council Chambers).***

- *Brittni Duria will send an outlook invitation to all members and staff.*

*Staff Attended:*

*Sam Blatt, Economic Development Manager*

*Brittni Duria, Senior Planning Technician*

*Minutes prepared by: Brittni Duria*

*Online Resource: All agendas, minutes and reports are available online at  
<http://northmiamifl.gov/Departments/cpd/nomidowntown.aspx>*