



INVITATION TO QUOTE

City of North Miami
Purchasing Department
776 NE 125th Street
North Miami, Florida 33161

THIS IS NOT AN ORDER

QUOTATION NO.: 40-11-12

WATERPROOFING & PAINTING SERVICES, POLICE DEPARTMENT

EMAIL/FAX QUOTATIONS DUE DATE: Tuesday, July 10th, 2012 TIME: 3:00 PM

CONTACT PERSON: Tiffany Nunn, CPPB PHONE: (305) 895-9886 FAX: (305) 891-1015
e-mail: tnunn@northmiamifl.gov

NOTES:

1. Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award

Table with 3 columns: ITEM, DESCRIPTION, TOTAL OFFER. Row 1: 1. WATERPROOFING AND PAINTING SERVICES OF EXTERIOR STRUCTURE OF NORTH MIAMI POLICE FACILITY AS SPECIFIED HEREIN. PAINT MANUFACTURER SHALL BE SHERWIN WILLIAMS \$_____

Method of Award: Award will be made to the lowest bidder whose proposal is in the best interest of the City.

Estimated schedule down time to: _____ days

Was Visual Inspection made, per Term & Condition #4? YES _____

Addenda Received: [] Yes [] No If yes, please indicate the number of addenda received: _____

It is hereby certified and affirmed that the bidder shall accept any awards made as a result of this quotation. Bidder further agrees that prices quoted will remain fixed for a period of sixty (60) days from date quotation is due.

Authorized Signature: _____ Title: _____

Print/Type Name: _____ Phone: _____

E-mail: _____ Fax: _____

Firm Name: _____ F.E.I. ID No.: ____/____/____/____/____/____/____/____

Address: _____ City: _____ State: _____

[] LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of City Of North Miami that conforms with the provisions of Section 1 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. Place a check mark here [] only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Local Preference.

OR

[] WORKFORCE LOCAL PREFERENCE CERTIFICATION: The local preference may be applied to firms with a least ten percent (10%) of its total workforce residing within the geographical boundaries of the City. Place a check mark here [] only if affirming bidder meets requirements for workforce Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Workforce Local Preference.

OR

[] SUBCONTRACTOR LOCAL PREFERENCE CERTIFICATION: The local preference may be applied to firms that subcontract at least ten percent (10%) of the contractual amount of a City project to subcontractor who are physically located within the City of North Miami. (Must complete forms A-3a Statement of Intent & A-3b Participation Schedule.) Place a check mark here [] only if affirming bidder meets requirements for Subcontractor Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Subcontractor Local Preference.

All referenced forms can be found on the City's website at http://www.northmiamifl.gov/departments/purchasing/forms.asp

TERMS & CONDITIONS
QUOTATION NO.: 40-11-12
WATERPROOFING & PAINTING SERVICES, POLICE DEPARTMENT

1. METHOD OF AWARD

The method of award shall be made to the lowest responsive and responsible vendor.

2. METHOD OF ORDERING (PURCHASE ORDER)

Service shall be ordered via individual purchase order. Invoices shall reflect the purchase order number.

3. POST AWARD MEETING

Within three (3) days after receipt of notification of award, successful Contractor shall meet with the Facilities Manager to discuss the job procedures and scheduling.

The successful Contractor shall contact Hoyt Jackson to arrange meeting. Further details of contract information shall be provided in the notice to proceed letter.

4. INSPECTION OF FACILITIES (MANDATORY)

Vendors must visually inspect the facility at the site where services are to be performed. All bidders are required to attend this site inspection which will be held at North Miami Police Department lobby, 700 NE 124 Street North Miami FL 33161, on June 27, 2012 commencing at 9 A.M. FAILURE TO VISUALLY INSPECT THE FACILITY SHALL RESULT IN DISQUALIFICATION OF QUOTE. Bidders are advised to make a thorough inspection not the extent of work. After the bid has been awarded, no extra charge or compensation will be allowed unless by reason of unforeseeable causes beyond his control and without fault or negligence, including, but not restricted to Acts of God. Said change must be approved, in writing by the Director of Purchasing. Vendors are reminded that statements and information provided at this meeting/inspection are not binding unless issued in writing from the Purchasing Agent.

5. QUALIFICATIONS

Vendors responding to this Invitation to Quote shall provide: (A) Brief description of company, including but not limited to, how long company has been in business, any contracts similar in nature for painting services. (B) A minimum of two (2) references, including contact names, addresses, telephone numbers and dates of service. Contact person must be someone who has personal knowledge of the bidder's performance for the specific requirements listed. Contact person must have been informed that they are being used as a reference and that the City of North Miami maybe calling them. (C) Proof of State of Florida occupational license (CC and RC roofing contractor, CG and RG general contractor, and/or CB and RB building contractor).

6. TURNKEY

The successful Contractor shall provide for a "turnkey" system. The omission of any essential detail from these specifications does not relieve the supplier from furnishing a complete and functioning system. This includes, but shall not be limited to, all labor, travel, parts, related materials, installation, and support minimally equal to the warranty term. No additional compensation shall be allowed beyond the price provided on the response page of this invitation to quote.

7. INSURANCE

Awarded vendor shall submit proof of insurance meeting or exceeding the following requirements to City of North Miami, c/o Purchasing Department, Attn: Tiffany Nunn, Purchasing Agent, 776 NE 125th Street North Miami FL 33161.

- Workers' Compensation Insurance – Statutory limits and Employer's Liability Insurance - \$1,000,000
- Fidelity / Dishonesty Coverage - \$500,000 per occurrence
- Commercial General Liability Insurance – preferably written on an occurrence form with \$1,000,000 for each occurrence, to include contractual liability, personal & advertising injury, and products/completed operations.
- Automobile Liability Insurance – \$1,000,000 combined single limit bodily injury & property damage.

The successful Bidder(s) must submit, prior to signing of contract, a Certificate of Insurance including the City of North Miami as additional insured for Commercial General Liability and Auto Liability Insurance. Consultant shall guarantee all required insurance remain current and in effect throughout the term of contract.

8. WORK SITE SAFETY/SECURITY

The successful Contractor shall at all times guard against damage or loss to the property of North Miami, the bidder's own property, and/or that of other contractors, and shall be held responsible for replacing or repairing any such loss or damage. When applicable, the successful Contractor shall provide fences, signs, barricades, flashing lights, etc. necessary to protect and secure the work site(s) and insure that all County, State of Florida, OSHA, and other applicable safety regulations are met. Additionally, successful bidder shall provide for the prompt removal of all debris from North Miami Property. North Miami may withhold payment or make such deductions as deemed necessary to ensure reimbursement or replacement for loss or damage to property through negligence of the successful Contractor or its agents.

Please note: The insurance requirements listed above are general in nature and should only be used as an indication of the most frequently required levels of coverage.

9. WARRANTY

The successful bidder shall fully warrant, from date of delivery and acceptance by North Miami, all products furnished hereunder against defect in materials and workmanship for the warranty period specified by product manufacturer and labor for a period twelve months.

10. ATTACHMENT

Attachment A is an essential component of this invitation to quote and shall be considering as additional information of the items located within the parameter of the North Miami Police building that also require the services as outlined in the painting specifications.

SCOPE OF WORK
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WATERPROOFING & PAINTING SERVICES, POLICE DEPARTMENT

1.0 GENERAL

The sole purpose and intent is for the successful contractor to provide surface preparation, surface repairs, caulking, sealant, patching and application of paint coating to the substrates and systems as specified herein. All surfaces (except those specifically noted otherwise) shall be painted or finished for a thoroughly complete job.

The painting services are needed at the following location North Miami Police Department, 700 NE 124 Street North Miami FL 33161

ITEMS/AREAS TO BE INCLUDED:

- Exterior stucco surfaces of the Police Facility Building, including but not limited to the parking lot, generator, and trash bin walls
- Exterior lights fixtures
- Exterior metal doors to include generator enclosure, trash bin, etc.

ITEM/AREAS TO BE EXCLUDED

- Window frames

SUMMARY OF SCOPE:

1. Pressure clean all exterior surfaces to remove loose paint, chalk, and dirt from surfaces to be painted. Patch all existing cracks using a Sherwin Williams concrete/stucco crack repair compound where the product is self leveling which stops running water through deep cracks and helps obtain a smoother surface.
2. Paint all masonry surfaces with Sherwin William Loxon Exterior Acrylic Masonry Conditioner.
3. All 90 degree inside corners, light fixtures, electrical conduit bolts, expansion & control joints and any other voids in building require Sherwin William Pro-Select Sealant.
4. Wood surfaces shall be spot primed with Sherwin William A-100 Exterior Wood Primer. After wood surfaces are spot primed, apply topcoat with Sherwin William Super Paint Exterior coating or equal.
5. Treat all metal surfaces with rust removal agent that is acid free and removes dust, not damaging the metal. Metal surfaces shall be spot primed with Sherwin Williams All Surface Enamel Primer. After metal surfaces are spot primed, apply topcoat with Sherwin Williams All Surface Enamel Coating.
6. Apply Exterior coating to all sealed concrete/stucco surfaces.
7. Parapet Walls to be coated with Sher-Crete Flexible Waterproofer (A5W5). Then topcoat with Sherwin-Williams Super Paint Exterior Latex Flat or Satin Paint.

SUCCESSFUL CONTRACTOR'S RESPONSIBILITIES

The successful Contractor shall be responsible for the purchase of all paint and associated products, all personnel and equipment necessary to complete the specified job. Reference term and condition entitled "TURNKEY".

2.0 WORKMANSHIP AND APPLICATION CONDITIONS

- 2.1 Successful Contractor shall deliver materials to job site in original, labeled, and unopened containers and assume full responsibility for any materials stored on site.
- 2.2 The successful bidder shall provide an estimate of the necessary down time to complete the specified services.
- 2.3 Clean up and properly dispose of materials from the work site.
- 2.4 Service shall be performed Monday through Friday between the hours of 7:00 A.M. – 5:00 P.M. Paint only in dry weather when temperature is 50 degrees F or higher. Stop exterior work early enough to permit paint film to set up before condensation occurs (caused by night temperature drops). Do not begin painting until surfaces are moisture free. Keep dust, dirt and debris away from work before and during painting.
- 2.5 Execute work in accordance with label directions. Coating application shall be made in strict conformance to this specification and to the manufacturer's instructions on the product labels and product data sheets.
- 2.6 Paint only dry wood (less than 15% moisture). Defer painting after rain or washing, until surface is dry.
- 2.7 All work shall be accomplished by skilled workmen familiar with and trained to do this type of work and they shall be further qualified to operate or use the equipment or rigging needed to accomplish this work.
- 2.8 All materials shall be applied evenly, free of runs, sags and pinholes.
- 2.9 Only the manufacturer's thinners/reducers may be used to thin the respective products and only in the amounts prescribed.
- 2.10 All shrubbery, landscaping, outside carpeting and sprinkler systems shall be fully protected against damage during each stage of the painting project.
- 2.11 All substrates not designated to receive paint coatings shall be kept free of paint residue and over spray, e.g., windows, walkways, driveways, floors, mitigation (hurricane) screens, etc.
- 2.12 The City shall provide water and electricity from existing facilities.
- 2.13 Normal/Required safety signs, necessary lighting and temporary fencing around work areas shall be installed and maintained and work performed in accordance with OSHA requirements while the job is in progress.
- 2.14 A progress schedule shall be furnished by the successful Contractor to the designated City of North Miami representative for approval and shall be based on the contract completion date. Successful Contractor shall inform the City's designated authorized representative of those areas in which work is to be performed sufficiently in advance of the work schedule to allow the City to prepare for the scheduled services and give

sufficient notification to City of North Miami Police Department employees direction as to where to park vehicles and when, what door entrance/exits will be unavailable to use etc.

3.0 MATERIALS

- 3.1 All materials used in this paint contract/project shall be as manufactured or distributed by the Sherwin Williams Company and delivered on the job in original, sealed containers.
- 3.2 The paints/materials herein specified will be enforced as the required products. All materials shall be used according to label directions and applied at package consistency unless reduction is specifically called for on the label directions.

4.0 COLORS

- 4.1 A sample of the selected paint color(s) shall be applied by the successful Contractor to the areas designated and approved by the City authorized representative prior to commencement of the job. Colors will be selected by the City authorized representative.

5.0 SURFACE PREPARATION

5.1 GENERAL

All surfaces to be painted shall be cleaned and prepared as specified in section 1 General – Scope of Services. The successful Contractor is responsible for the finish of his work. Should any surface be found unsuitable to produce a proper paint or sealant finish the City authorized representative shall be notified in writing by the successful Contractor and no materials shall be applied until the unsuitable surfaces have been made satisfactory.

Coating performance is affected by proper product selection, application and surface preparation. Coating integrity and service life will be reduced because of improperly prepared surfaces. The selection and implementation of proper surface preparation ensures coating adhesion to the substrate and prolongs the service life of the coating system. Successful Contract shall utilize only approved products as agreed upon prior to the issuance of a purchase order to ensure quality coating performance.

5.2 PREVIOUSLY COATED SURFACES

Maintenance painting will frequently not permit or require complete removal of all the old coatings prior to repainting. However, ALL surface contamination such as oil, grease, loose and marginally adhering paint, mill scale, dirt, foreign matter, rust, mold, mildew, mortar, efflorescence and sealers must be removed to assure sound bonding to the tightly adhering old paint. In addition, glossy surfaces of old paint films must be clean and dull before repainting. Spot prime all bare areas with the appropriate primer.

Recognize that any surface preparation short of total removal of the old coatings may compromise the service length of the system. *Always* check for compatibility of the previously painted surface with the new coating by applying a test patch of 2-3 square feet. Allow to dry thoroughly and check adhesion.

5.3 CLEANING AND MILDEW CONTROL

All exterior surfaces must be thoroughly cleaned using a pressure washer at 3000 PSI and a 25 degree tip held no more than 12" from the surface to insure the surface is cleaned free of all loose, scaling and marginally adhering paint, all chalk, mildew, stains, dirt, grease and other foreign material. Surface must be firm, clean and dry before proceeding.

ALL loose and scaling paint not removed by pressure cleaning shall be removed by wire brushing or other suitable power tool cleaning.

Remove mildew by applying a solution of chlorine and water mixed to a ratio of 1 part chlorine# and 3 parts water. Allow solution to remain on the surface for 10 minutes before rinsing thoroughly with clean water. Wear protective glasses or goggles, waterproof gloves and protective clothing. Quickly wash off with soap and clean water any solution that touches the skin. CAUTION: DO NOT ADD HOUSEHOLD DETERGENTS OR AMMONIA TO THE BLEACH SOLUTION

*(Check local ordinance to verify that chlorine is permissible to use).

5.4 PREVIOUSLY PAINTED METAL SURFACES

Hand tool clean rusty areas per SSPC-SP2 OR Power Tool clean per SSPC-SP3. Surface must be clean, free of all grease, oil, dirt, etc. Surface must be dry and sound. All loose or marginally adhering paint must be removed and the edges sanded to feather the edges. Glossy or very hard surfaces of old paint film must be dulled/roughened before repainting. Spot prime or full prime as necessary the cleaned rusted areas with the specified primer.

5.5 PREVIOUSLY PAINTED EXTERIOR WOOD OR COMPOSITION BOARD

Painted wood or composition board (hardboard) surfaces shall be carefully inspected for evidence of deterioration or surface imperfections. All deteriorated wood or hardboard must be replaced. Glossy or very hard surfaces of old paint film must be cleaned and dulled/roughened before repainting. Surface must be clean, dry and sound. All nail holes, gouges, cracks or other surface imperfections must be spackled and sanded smooth. All rusted nail heads must be sanded to a bright finish. Spot prime or full prime as necessary or as specified with the Sherwin Williams specified primer.

5.6 PREVIOUSLY PAINTED CONCRETE SURFACES

Surface must be clean, dry and sound. All loose or marginally adhering paint must be removed. The pH of the surface of any exposed concrete or mortar should be between 6 and 9 before applying coatings.

5.7 PREVIOUSLY PAINTED EXTERIOR STUCCO, CONCRETE BLOCK OR OTHER MASONRY SURFACE

Surface must be clean, dry and sound. All loose or marginally adhering paint must be removed. The pH of the surface of any exposed concrete or mortar should be between 6 and 9 before applying any coatings.

6.0 CAULKING/PUTTY/PATCHING/CRACK REPAIR PROCEDURES

- 6.1 All construction joints, expansion joints, base boards and door perimeters shall be cleaned prior to caulking to assure desired adhesion to both surfaces. Joints include metal to metal, metal to masonry, masonry to masonry, wood to masonry, wood to wood, wood to drywall.
- 6.2 All joints shall be carefully inspected for caulking deterioration, loss of adhesion, cracking or loss of properties. Failing caulk shall be removed and the area cleaned prior to re-caulking with the Sherwin Williams specified caulk, to assure desired adhesion to both surfaces.
- 6.3 Do not apply caulking when rain or temperatures below 40 degrees F are expected.
- 6.4 Apply caulk with conventional caulking gun or pressure equipment. Apply in continuous bead. Smooth and trim caulk with finger or appropriate tool immediately to ensure firm, full contact with the surfaces of the joint.
- 6.5 Putty/spackling compound shall be applied directly from the container using finger, putty knife or broad knife wider than the hold, crack, or indentation being repaired. Force into repair with slight excess overlapping edges or repair. Let dry and sand with fine or medium sandpaper or sanding block. For best results, priming may be required. Do not use putty or spackling compound in joints or crevices that flex or move. Only exterior grade compounds shall be used on exterior surfaces.
- 6.6 Patching and crack repair (i.e. hairline cracks and cracks and voids larger than hairline cracks) shall demonstrate methods and workmanship expected for crack repairs. Sequencing for patching and repairing cracks will be performed in the following sequence:
 - Remove paint, stains, mildew, and plant material from all surfaces.
 - Remove all existing unsound and loose material from cracked areas to be repaired/restored using light way demolition hammers if needed.
 - Pressure wash cracks and repair surfaces to remove all dust and dirt. The result of this preparation shall render a surface clean, meaning having complete exposure of sound original material without deposits of contaminants, foreign matter or loose material, which would affect the bond or long-term durability of the surface and the patching compound. Allow surface to properly dry.
 - Patch and repair existing surfaces
 - Provide consolidation/water proofing proper waterproofing treatment
 - Provide proper sealant and paint to surface

7.0 APPROVAL AND SAMPLES

- 7.1 It will be the successful Contractor's responsibility to own and use a wet film gauge to check the wet film application thickness as the painting proceeds. This is to insure that the specified dry film thickness (DFT) of approved product used is achieved.
- 7.2 The successful Contractor shall be responsible for the complete and proper surface preparation and application of the paint coating as per the product specifications. The successful Contractor shall submit any questions regarding surface preparation or product applications to the Sherwin Williams sales representative prior to coating the substrate. The Successful bidder shall meet with Sherwin Williams representatives during any job site visits to ensure proper application of products and warranty.
- 7.3 A small sample area of each phase of the work shall be done and checked by the City authorized representative. This will serve upon acceptance as the job standard for the remainder of that phase of work. This will also prevent misunderstanding as to interpretation of this specification's standards.

8.0 PRODUCTS

All materials shall be the following or an equal approved by the City in advance and in writing. No substitution of material or supplier shall be made without specific approval. All coating materials for each type of surface shall be the product of a single manufacturer. As an option, bidder(s) may submit a second quote utilizing equivalent products to Sherwin Williams. The option to offer equivalent products shall only be considered if bidder submits a response with Sherwin Williams as the primary response. Equivalent manufacturer offered shall include with the response to the invitation to quote cut sheet/specifications for each product from the manufacturer.

NOTE: PRODUCTS CANNOT BE MIXED. FOR EXAMPLE, SHERWIN WILLIAMS SEALER SHALL BE USED WITH SHERWIN WILLIAMS PAINT. IF THE CITY APPROVES A SUBSTITUTE, THE SEALER AND PAINT MUST BE ON THE SAME MANUFACTURER AND BRAND.

1. SHERWIN WILLIAMS LOXON MASONRY SEALER A24-100 SERIES
2. SHERWIN WILLIAMS PRO-SELECT SEALANT
3. SHERWIN WILLIAMS SUPERPAINT EXTERIOR COATING A80, A89, A84 OR A85 SERIES
4. SHERWIN WILLIAMS ALL SURFACE ENAMEL PRIMER
5. SHERWIN WILLIAMS ALL SURFACE ENAMEL COATING
6. SHERWIN WILLIAMS A-100 EXTERIOR WOOD PRIMER B42 OR Y24- SERIES
7. SHER-CRETE FLEXIBLE WATERPROOFER (A5W5)
8. SHERWIN-WILLIAMS SUPER PAINT EXTERIOR LATEX FLAT OR SATIN PAINT

ATTACHMENT A
QUOTATION NO.: 40-11-12
WATERPROOFING & PAINTING SERVICES, POLICE DEPARTMENT

North Side of Building

Four (4) concrete planters
Ten (10) Low profile metal walkway lights (color – red)
Lawn Police Sign – Three (3) supporting metal poles (color - red) and frame (color - blue)
Front Lobby automatic opening, double metal doors (exterior/interior) (color – blue)
Front door metal Canopy and supporting frame; top & bottom (color – red)
Exit stair metal door and frame (exterior/interior) (color – blue)
Air vent (A/C Room), exterior only (color – red)
Hallway exit metal door and frame by Traffic/Quartermaster (exterior/interior) (color – blue)

East Side of Building

Exit stair metal door and frame (exterior/interior) (color – blue)
HVAC enclosure wall (exterior/interior)
HVAC enclosure metal conduits, metal brackets supporting pipes, etc.

Rear Parking Lot of Building

Generator enclosure walls (exterior/interior)
Generator front, one (1) double metal doors (exterior/interior) (color – red)
Generator interior two (2) metal doors and frame partition (color – red)
Generator three (3) metal vents (exterior/interior) (color – red)
Electrical Room, one (1) double metal door, frame and air vents/louvers (exterior/interior) (color – blue)
Fire Pump Room, one (1) double metal door (heavy rust, right panel), frame and air vents/louvers (exterior/interior) (color – blue)
Thirteen (13) exterior metal parking lot lights; light fixture and pole (color – red)

Rear Parking Lot of Building (Continued)

Garbage Dumpster enclosure wall (exterior/interior)
Garbage Dumpster metal double doors (exterior/interior) (color – red)
One (1) traffic metal protective pipe (color – red)

Sally Port Area

Six (6) traffic metal protective pipes (color – red)
Six (6) roll down metal doors, pressure clean only
Two (2) metal doors (26" X 26") and frame to prisoner holding cells' plumbing (exterior/interior) (color – red)
Prisoner processing entrance/exit door (exterior/interior) (color – blue)

South Side of Building

Three (3) small metal air vents
700 Hallway exit door by Report Writing Room (exterior/interior) (color – blue)
SWAT Locker air vent (exterior) (color – blue)

Roof

Sail and metal framing (exterior/interior) (color – red)