

To: The Honorable Mayor and City Council

From: Alberto Destrade, Purchasing Director 

Date: December 13, 2016

RE: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER IN THE AMOUNT OF NINETY NINE THOUSAND SEVEN HUNDRED TWENTY DOLLARS (\$99,720) APPROVING THE FIRST OPTION TO RENEW THE PIGGYBACK PROCUREMENT UNDER THE CITY OF PALM BAY, FLORIDA, 'PREFERRED RATE AGREEMENT WITH ENTERPRISE LEASING COMPANY OF ORLANDO, LLC', IN ACCORDANCE WITH REQUEST FOR PROPOSAL # 53-0-2014/SB RENTAL OR LEASE OF VEHICLES FOR POLICE DEPARTMENT, TO CONTINUE TO PROVIDE THE NORTH MIAMI POLICE DEPARTMENT WITH SERVICES RELATED TO THE RENTAL OR LEASE OF VEHICLES FOR ADMINISTRATIVE AND LAW ENFORCEMENT USE FOR A TERM OF ONE (1) YEAR, PURSUANT TO SECTION 7-167 OF THE CITY CODE AND RESOLUTION NO. 2016-R-3, PASSED AND ADOPTED ON JANUARY 12, 2016; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

RECOMMENDATION

Staff is requesting that the Mayor and City Council authorize the City Manager to issue a Purchase Order (PO) for a not-to-exceed amount of \$99,720 to Enterprise Leasing Company of Orlando, LLC (Enterprise), by approving the first option to renew the piggyback of the City of Palm Bay, Florida contract with Enterprise in accordance with RFP # 53-0-2014SB for the renting or leasing of vehicles for the North Miami Police Department for a one (1) year renewal term.

BACKGROUND

Enterprise provides vehicles for the use of renting or leasing to the general public and both private and public entities. Accordingly, the City's Police Department intends to use this contract with Enterprise to procure rental vehicles for undercover work carried out by the Crime Suppression & Special Investigation Units as well as additional rental cars for administrative staff. It is anticipated that the total number of rentals shall not exceed fourteen (14) vehicles. The projected distribution of these vehicles is as follows:

- Ten (1) vehicles shall be used by members of the Crime Suppression & Special Investigation Units including one (1) Commander, two (2) sergeants and seven (7) investigators.
- Four (4) vehicles shall be used by administrative staff consisting of the Chief of Police and the Assistant Chiefs.

This contract is essential for effective undercover investigations and other policing operations since it allows the Police Department to easily switch out vehicles which would otherwise be recognizable by suspects in the course of their work.

The first year of this contract with Enterprise was approved by the Interim City Manager on December 5, 2015 and ratified by our City Council on January 12, 2016, through Resolution No. 2016-R-3. The award is based on a piggyback of a competitive solicitation and contract issued by the City of Palm Bay to Enterprise on March 20, 2015, to provide vehicles for rental or lease to their police department. This is the first of two one-year options which are available under this contract.

In order to ensure the availability of these services for the ongoing operation of the Police Department's undercover and administrative duties in an expedient and cost effective manner, staff recommends that the Mayor and City Council approve the first option of the piggyback of the City of Palm Bay contract.

FUNDING SOURCE

To cover the cost of these rentals, \$67,680 will come from the General Revenue Fund and \$32,040 will come from the Federal Equitable Sharing's Fund.

ATTACHMENTS

Resolution
Resolution 2016-R-3
City of Palm Bay Renewal

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER IN THE AMOUNT OF NINETY-NINE THOUSAND SEVEN HUNDRED TWENTY DOLLARS (\$99,720.00), APPROVING THE FIRST OPTION TO RENEW THE PIGGYBACK PROCUREMENT UNDER THE CITY OF PALM BAY, FLORIDA, ‘PREFERRED RATE AGREEMENT WITH ENTERPRISE LEASING COMPANY OF ORLANDO, LLC’, IN ACCORDANCE WITH REQUEST FOR PROPOSAL # 53-0-2014/SB RENTAL OR LEASE OF VEHICLES FOR POLICE DEPARTMENT, TO CONTINUE TO PROVIDE THE NORTH MIAMI POLICE DEPARTMENT WITH SERVICES RELATED TO THE RENTAL OR LEASE OF VEHICLES FOR ADMINISTRATIVE AND LAW ENFORCEMENT USE FOR A TERM OF ONE (1) YEAR, PURSUANT TO SECTION 7-167 OF THE CITY CODE AND RESOLUTION NO. 2016-R-3, PASSED AND ADOPTED ON JANUARY 12, 2016; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, the City of North Miami (“City”) is in need of replenishing the Police Department’s vehicle fleet as a crucial element in the provision of law enforcement services, that are so vital to the preservation of the public health, safety and welfare; and

WHEREAS, on September 25, 2014, the City of Palm Bay, Florida (“Palm Bay”), advertised *Request for Proposal # 53-0-2014/SB Rental or Lease of Vehicles for Police Department* (“RFP”), seeking sealed proposals from qualified and experienced firms for the provision of services related to the rental or lease of vehicles for police administrative and law enforcement use (“Rental Services”); and

WHEREAS, on January 8, 2015, as a result of the RFP, Palm Bay competitively awarded Enterprise Leasing Company of Orlando, LLC (“Enterprise”) an agreement for the provision of Rental Services for a term of one (1) year, as subsequently extended by amendment through March 29, 2017 (“Agreement”); and

WHEREAS, December 9, 2015, the Interim City Manager approved the procurement of Rental Services (under the authority of Resolution No. 2015-R131, and Section 7-144, City Code), in order to continue the important public mission entrusted to the City Police Department; and

WHEREAS, on January 12, 2016, the Mayor and City Council passed and adopted Resolution No. 2016-R-3, ratifying the Interim City Manager's issuance of a Purchase Order in the amount of One Hundred Fifteen Thousand One Hundred Forty Dollars (\$115,140.00) piggybacking the Agreement with Enterprise, for a term of one (1) year and two (2) one-year options to renew; and

WHEREAS, City administration seeks to exercise the first option to renew the Agreement for a term of one (1) year in the amount of Ninety-Nine Thousand Seven Hundred Twenty Dollars (\$99,720.00), pursuant to Resolution No. 2016-R-3 and Section 7-167, City Code ("First Option"); and

WHEREAS, Enterprise has manifested the capability and willingness of providing Rental Services to the City, in accordance with the City's and all other federal, state, and local laws, rules, regulations, directives, codes and ordinances; and

WHEREAS, the Mayor and City Council find the continuation of Rental Services under the First Option, contributes to the important mission of the North Miami Police Department to preserve property and to protect and serve all members of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. Authority of City Manager. The Mayor and City Council of the City of North Miami, Florida, hereby authorize the City Manager to issue a Purchase Order in the amount of Ninety-Nine Thousand Seven Hundred Twenty Dollars (\$99,720.00), approving the first option to renew the piggyback procurement under the City of Palm Bay, Florida, '*Preferred Rate Agreement with Enterprise Leasing Company of Orlando, LLC*', in accordance with ***Request for Proposal # 53-0-2014/SB Rental or Lease of Vehicles for Police Department***, to continue to provide the North Miami Police Department with services related to the rental or lease of vehicles for administrative and law enforcement use for a term of one (1) year, pursuant to Section 7-167 of the City Code and Resolution No. 2016-R-3, passed and adopted on January 12, 2016.

Section 2. Effective Date. This Resolution shall be effective upon adoption.

PASSED AND ADOPTED by a _____ vote of the Mayor and City Council of the City of North Miami, Florida, this ____ day of _____, 2016.

DR. SMITH JOSEPH
MAYOR

ATTEST:

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

JEFF P. H. CAZEAU, ESQ.
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Mayor Smith Joseph, D.O., Pharm. D.
Vice Mayor Alix Desulme
Councilman Scott Galvin
Councilwoman Carol Keys, Esq.
Councilman Philippe Bien-Aime

_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)

RESOLUTION NO. 2016-R-3

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, RATIFYING THE INTERIM CITY MANAGER'S ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED FIFTEEN THOUSAND ONE HUNDRED FORTY DOLLARS (\$115,140.00) PIGGYBACKING THE CITY OF PALM BAY, FLORIDA, PREFERRED RATE AGREEMENT WITH ENTERPRISE LEASING COMPANY OF ORLANDO, LLC, IN ACCORDANCE WITH REQUEST FOR PROPOSAL # 53-0-2014SB RENTAL OR LEASE OF VEHICLES FOR POLICE DEPARTMENT, TO PROVIDE THE NORTH MIAMI POLICE DEPARTMENT WITH THE EMERGENCY PROCUREMENT OF SERVICES RELATED TO THE RENTAL OR LEASE OF VEHICLES FOR ADMINISTRATIVE AND LAW ENFORCEMENT USE, FOR A TERM OF ONE (1) YEAR WITH TWO (2) ONE-YEAR OPTIONS TO RENEW, PURSUANT TO SECTION 7-144 OF THE CITY CODE OF ORDINANCES AND RESOLUTION NO. 2015-R-131; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, the City of North Miami ("City") is in need of replenishing the Police Department's vehicle fleet as a crucial element in the provision of law enforcement services, that are so vital to the preservation of the public health, safety and welfare; and

WHEREAS, on December 9, 2015, the Interim City Manager approved the procurement of services related to the rental or lease of vehicles for police administrative and law enforcement use ("Rental Services") from Enterprise Leasing Company of Orlando, LLC ("Enterprise"), to continue the important mission entrusted to the City Police Department; and

WHEREAS, to avoid the inevitable interruption of Rental Services, City administration determined that the most appropriate course of action was to procure, on an emergency basis, the Rental Services from Enterprise; and

WHEREAS, Section 7-144, City Code, allows the City Manager to make emergency procurements when there exists an immediate threat to public health, welfare, or safety or to prevent or minimize serious disruption of government services; and

WHEREAS, upon the request by City administration, the procurement of Rental Services was accomplished by piggybacking the City of Palm Bay, Florida, Preferred Rate Agreement with

Enterprise, in accordance with *Request for Proposal # 53-0-2014 Rental or Lease of Vehicles for Police Department*, in accordance with Section 7-167, City Code; and

WHEREAS, on December 8, 2015, the Mayor and City Council passed and adopted Resolution No.2015-R-131, authorizing the Interim City Manager, Interim City Attorney and City Clerk to take all necessary action and to execute all documents affecting the health, safety and welfare of the City during the City Council's recess commencing December 9, 2015 through January 11, 2016; and

WHEREAS, on December 9, 2015, the Interim City Manager approved the purchase order and applied the methodology most advantageous to the City in the procurement of Rental Services, ensuring uninterrupted law enforcement public services; and

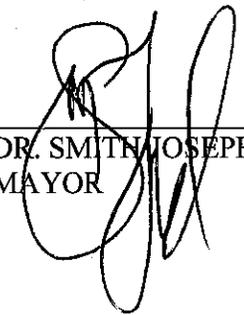
WHEREAS, City administration respectfully requests that the Mayor and City Council ratify the execution of the agreement to the benefit of the public health, safety and welfare, pursuant to Section 7-144, City Code and Resolution No. 2015-R-131.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

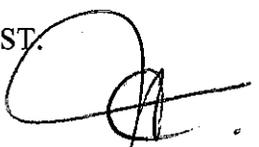
Section 1. Ratification of Agreement. The Mayor and City Council of the City of North Miami, Florida, hereby ratify the Interim City Manager's issuance of a Purchase Order in the amount of One Hundred Fifteen Thousand One Hundred Forty Dollars (\$115,140.00) piggybacking the City of Palm Bay, Florida, Preferred Rate Agreement with Enterprise Leasing Company of Orlando, LLC, in accordance with *Request for Proposal # 53-0-2014 Rental or Lease of Vehicles for Police Department*, to provide the North Miami Police Department with the emergency procurement of services related to the rental or lease of vehicles for administrative and law enforcement use, for a term of one (1) year with two (2) one-year options to renew, pursuant to Section 7-144 of the City Code of Ordinances and Resolution No. 2015-R-131.

Section 2. Effective Date. This Resolution shall become effective immediately upon adoption.

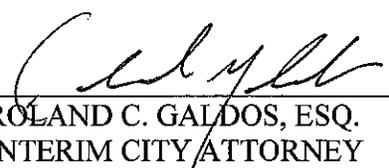
PASSED AND ADOPTED by a 5 - 0 vote of the Mayor and City Council of the City of North Miami, Florida, this 12th day of January, 2016.


DR. SMITH JOSEPH
MAYOR

ATTEST.


MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:


ROLAND C. GALDOS, ESQ.
INTERIM CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: Councilman Galvin

Seconded by: Mayor Joseph

Vote:

Mayor Smith Joseph, D.O., Pharm. D.
Vice Mayor Carol Keys, Esq.
Councilman Scott Galvin
Councilman Philippe Bien-Aime
Councilman Alix Desulme

<u>X</u>	(Yes)	_____	(No)
<u>X</u>	(Yes)	_____	(No)
<u>X</u>	(Yes)	_____	(No)
<u>X</u>	(Yes)	_____	(No)
<u>X</u>	(Yes)	_____	(No)

**CITY OF PALM BAY
AMENDMENT TO CONTRACT # 53-0-2014
RENTAL OR LEASE OF VEHICLES FOR POLICE DEPARTMENT**

This amendment to contract is made and entered into this 7th day of January, 2016, by and between the City of Palm Bay a municipal corporation organized and existing under the State of Florida, hereinafter referred to as the "City" and Enterprise Leasing Company of Orlando LLC hereinafter referred to as the "Contractor".

WHEREAS, the City and the Contractor entered into a Contract under the date of March 30, 2015, whereby the contractor would perform certain services with respect to Rental or Lease of Vehicles for Police Department; and

WHEREAS, the City and Contractor desire to renew the term of said Agreement.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

- The renewed term of agreement shall be March 30, 2016 through March 29, 2017.

In all other respects and, except as specifically modified and amended, the Contract dated, March 30, 2015, shall continue in full force and effect as written. The parties hereto execute this Amendment to become effective as of the date and year first above written.

CITY OF PALM BAY
120 Malabar Road SE

COMPANY NAME
Enterprise Leasing Company of Orlando
LLC

Bobbye Marsala, CPPO, CPPB,
C.P.M.,FCPM, FCPA
Purchasing Manager

By:

Name/Title

Bobbye Marsala
Signature / Date 12-9-15

Bill M 1/7/16

Signature / Date



December 9, 2015

Ms. Denise Berthiaume
Senior Business Rental Sales Executive
Enterprise Leasing Company of Orlando LLC
5442 Hoffner Avenue
Orlando FL 32812

Dear Ms. Berthiaume:

Attached, please find two (2) original copies of the signed Amendment for renewal of Contract # 53-0-2014 for Rental or Lease of Police Vehicles.

The current agreement expires March 29, 2016. The City desires to renew the agreement for an additional one (1) year term with no price increase.

If your company is in concurrence, please sign both original documents and return one of them to my office, along with your updated insurance certificate(s) naming the City of Palm Bay as the additional insured which is required to be updated on an annual basis.

If you have any questions, please feel free to contact me at (321) 952-3424.

Sincerely,

CITY OF PALM BAY

A handwritten signature in blue ink that reads "Bobbye Marsala".

Bobbye Marsala, CPPO, CPPB, C.P.M., FCPM, FCPA
Manager, Purchasing & Contracts Division