

To: The Honorable Mayor and Council Members

From: Alberto Destrade, Purchasing Director 

Date: January 26, 2016

RE: **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE CITY ADMINISTRATION'S COMPETITIVE SELECTION OF COUNTRY BILL'S LAWN MAINTENANCE, INC., AS THE LOWEST BIDDER TO FURNISH AND DELIVER MATERIALS, EQUIPMENT, TOOLS, MACHINERY, SUPERVISION, EXPERTISE, AND SERVICES REQUIRED FOR THE PROVISION AND INSTALLATION OF APPROXIMATELY ONE HUNDRED TWENTY (120) TREES AT LOCATIONS DESIGNATED BY THE INTERIM CITY MANAGER OR HIS DESIGNEE; AND FURTHER AUTHORIZING THE INTERIM CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR THE STATED SERVICES, IN THE AMOUNT NOT TO EXCEED THIRTY SEVEN THOUSAND EIGHT HUNDRED (\$37,800.00) FOR A TERM OF THIRTY (30) DAYS FROM THE CITY'S ISSUANCE OF THE NOTICE TO PROCEED, IN ACCORDANCE WITH THE TERMS, CONDITIONS AND SPECIFICATIONS CONTAINED IN THE INVITATION FOR TO QUOTE – FURNISH AND INSTALL TREES ITQ NO. 01-15-16, AS AMENDED; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

RECOMMENDATION

Staff is requesting that the Mayor and City Council approve the award of Invitation to Quote No. 01-15-16, Furnish and Install Trees, and authorize the Interim City Manager to execute a contract with Country Bill's Lawn Maintenance, Inc., as the lowest responsive and responsible bidder. The award shall be at a cost not to exceed the amount of \$37,800, for a term not to exceed 30 days from notice to proceed.

SCOPE

This project entails furnishing and installing approximately one hundred twenty (120) trees for the Central Area Tree Planting Project. The trees shall be between 10 to 12 feet

overall height at time of planting and consist of a variety of trees (e.g., Live Oaks, Pigeon Plums, Satin Leaf, etc.). The Contractor will be responsible for debris removal from worksites on a daily basis, obtaining utility locations prior to excavating, and installing trees in locations marked by the Parks and Recreation Department in accordance with the specifications stipulated in ITQ No. 01-15-16.

The Contractor shall provide a Special Warranty in letter or certification form addressed to the City of North Miami, guaranteeing that the trees will be maintained in a healthy and vigorous condition for one (1) year after completion of all initial planting. Maintenance of the trees during this warranty period shall include, but is not limited to, providing sufficient watering, weeding, re-staking, and trimming as necessary.

BACKGROUND

On December 16, 2015, the City advertised Invitation to Quote (ITQ) No. 01-15-16 "Furnish and Install Trees" to secure a vendor and establish a contract to furnish all labor, equipment, and materials as required for the purchase and installation of trees for the Central Area Tree Planting Project in accordance with the terms, conditions, and specifications contained in the Solicitation. Deadline for submittal of quotes was Tuesday, January 12, 2016. The city received quotes from seven (7) vendors and four (4) vendors were deemed responsive. Of the four responsive bidders, the lowest bidder is Country Bill's Lawn Maintenance, Inc.

FUNDING SOURCE

Funding for this project will be in part through the 2014 Urban Forestry Grant. This Grant requires a 50/50 match from the City. Initial payment will be made in full through the City's 2014 Urban Forestry Account. The City will subsequently receive a 50% rebate from the Grant.

ATTACHMENTS

Resolution
Bid Tabulation
Central Areal Tree Planting Sites Map

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE CITY ADMINISTRATION'S COMPETITIVE SELECTION OF COUNTRY BILL'S LAWN MAINTENANCE, INC., AS THE LOWEST BIDDER TO FURNISH AND DELIVER MATERIALS, EQUIPMENT, TOOLS, MACHINERY, SUPERVISION, EXPERTISE, AND SERVICES REQUIRED FOR THE PROVISION AND INSTALLATION OF APPROXIMATELY ONE HUNDRED TWENTY (120) TREES AT LOCATIONS DESIGNATED BY THE INTERIM CITY MANAGER OR HIS DESIGNEE; AND FURTHER AUTHORIZING THE INTERIM CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR THE STATED SERVICES, IN THE AMOUNT NOT TO EXCEED THIRTY-SEVEN THOUSAND EIGHT HUNDRED DOLLARS (\$37,800.00) FOR A TERM OF THIRTY (30) DAYS FROM THE CITY'S ISSUANCE OF THE NOTICE TO PROCEED, IN ACCORDANCE WITH THE TERMS, CONDITIONS AND SPECIFICATIONS CONTAINED IN THE INVITATION TO QUOTE – FURNISH AND INSTALL TREES ITQ NO. 01-15-16, AS AMENDED; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, in December 16, 2015, the City of North Miami (“City”) advertised *Invitation to Quote – Furnish and Install Trees ITQ No. 01-15-16*, as amended (“ITQ”), seeking competitive quotations from qualified licensed contractors to furnish all labor, materials, equipment, tools, machinery, supervision, expertise and services required for the provision and installation of approximately One Hundred Twenty (120) trees at locations designated by the Interim City Manager or his designee (collectively referred hereto as “Services”); and

WHEREAS, in response to the ITQ, Country Bill’s Lawn Maintenance, Inc. (“Contractor”) submitted its quotation and was competitively selected by City administration as the lowest bidder, with qualifications demonstrating to be the most advantageous to the City in the procurement of Services; and

WHEREAS, the Contractor manifested the capability and willingness of providing Services to the City in the amount not to exceed Thirty-Seven Thousand Eight Hundred Dollars (\$37,800.00) for a term of thirty (30) days from the City’s issuance of the Notice to Proceed, in accordance with the conditions and specifications contained in the ITQ, as amended; and

WHEREAS, City administration respectfully requests that the Mayor and City Council approve the selection of Contractor and further authorize an agreement for the completion of Services, in the best interest of the City

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. **Contractor Selection Approval.** The Mayor and City Council of the City of North Miami, Florida, hereby approve the City Administration's competitive selection of Country Bill's Lawn Maintenance, Inc., as the lowest bidder to furnish and deliver materials, equipment, tools, machinery, supervision, expertise, and services required for the provision and installation of approximately One Hundred Twenty (120) trees at locations designated by the Interim City Manager or his designee.

Section 2. **Authority of Interim City Manager.** The Mayor and City Council of the City of North Miami, Florida, hereby authorize the Interim City Manager to negotiate and execute an agreement for the stated services, in the amount not to exceed Thirty Seven Thousand Eight Hundred Dollars (\$37,800.00) for a term of thirty (30) days from the City's issuance of the Notice to Proceed, in accordance with the terms, conditions and specifications contained in the *Invitation to Quote – Furnish and Install Trees ITQ No. 01-15-16*, as amended.

Section 3. **Effective Date.** This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by a _____ vote of the Mayor and City Council of the City of North Miami, Florida, this ____ day of _____, 2016.

DR. SMITH JOSEPH
MAYOR

ATTEST:

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

ROLAND C. GALDOS, ESQ.
INTERIM CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Mayor Smith Joseph, D.O., Pharm. D.
Vice Mayor Alix Desulme
Councilman Scott Galvin
Councilwoman Carol Keys, Esq.
Councilman Philippe Bien-Aime

_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)



Contract #: ITQ 01-15-16
Contract Title: Furnish and Install Trees
Bid Opening Date: Tuesday, January 12, 2015
Prepared by: Heylicken Espinoza

Company:		A Native Tree Service, Inc.			BannermanLandscaping, Inc.			Country Bill's Lawn Maintenance			DeAngelo Brothers, LLC			Landscape Service Professionals, Inc.			OrchidMan Landscape Artisans, Corp.			Visual Scape, Inc.		
Type of Trees	Quantity	Unit Price	Cost of Installation	Total Price	Unit Price	Cost of Installation	Total Price	Unit Price	Cost of Installation	Total Price	Unit Price	Cost of Installation	Total Price	Unit Price	Cost of Installation	Total Price	Unit Price	Cost of Installation	Total Price	Unit Price	Cost of Installation	Total Price
Pigeon Plums	33	N/A	N/A	N/A	N/A	N/A	N/A	\$ 150.00	\$ 165.00	\$ 10,395.00	\$ 150.00	\$ 350.00	\$ 16,500.00	\$ 135.00	\$ 260.00	\$ 13,035.00	\$ 205.00	\$ 309.60	\$ 16,981.80	N/A	N/A	N/A
Live Oaks	64	N/A	N/A	N/A	N/A	N/A	N/A	\$ 150.00	\$ 165.00	\$ 20,160.00	\$ 150.00	\$ 400.00	\$ 35,200.00	\$ 135.00	\$ 260.00	\$ 25,280.00	\$ 197.50	\$ 302.10	\$ 31,974.40	N/A	N/A	N/A
Satin Leaf	10	N/A	N/A	N/A	N/A	N/A	N/A	\$ 150.00	\$ 165.00	\$ 3,150.00	\$ 150.00	\$ 300.00	\$ 4,500.00	\$ 135.00	\$ 260.00	\$ 3,950.00	\$ 175.00	\$ 279.60	\$ 4,546.00	N/A	N/A	N/A
Bald Cypress	5	N/A	N/A	N/A	N/A	N/A	N/A	\$ 150.00	\$ 165.00	\$ 1,575.00	\$ 150.00	\$ 350.00	\$ 2,500.00	\$ 135.00	\$ 260.00	\$ 1,975.00	\$ 197.50	\$ 302.10	\$ 2,498.00	N/A	N/A	N/A
Pink Tab	7	N/A	N/A	N/A	N/A	N/A	N/A	\$ 150.00	\$ 165.00	\$ 2,205.00	\$ 150.00	\$ 300.00	\$ 3,150.00	\$ 135.00	\$ 260.00	\$ 2,765.00	\$ 192.50	\$ 297.10	\$ 3,427.20	N/A	N/A	N/A
Jacaranda	1	N/A	N/A	N/A	N/A	N/A	N/A	\$ 150.00	\$ 165.00	\$ 315.00	\$ 150.00	\$ 300.00	\$ 450.00	\$ 135.00	\$ 260.00	\$ 395.00	\$ 225.00	\$ 329.60	\$ 554.60	N/A	N/A	N/A
Grand Total		N/A			N/A			\$ 37,800.00			\$ 62,300.00			\$ 47,400.00			\$ 59,982.00			N/A		
Ranking		Non-Responsive			Non-Responsive			1			4			2			3			Non-Responsive		

Central Area Tree Planting Project

Legend

Tree Plantings

- Planting site large
- Planting site small

- state_roads2
- county_roads3
- streets
- downtown_C-3

Work_Zones

- | Id | Color |
|-------|--------------|
| 1 | Blue |
| 2 - 3 | Green |
| 4 | Light Yellow |
| 5 - 6 | Orange |
| 7 - 8 | Red |

